



SOUTH BURNETT

REGIONAL COUNCIL

Meeting Agenda (Minutes)

Held in the Meeting Chambers, Glendon Street, Kingaroy

on 09 April 2008

Commencing at 9.00 am

Acting Chief Executive Officer: Shane Gray

MEETING AGENDA (MINUTES)

WEDNESDAY 9 APRIL 2008

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Minutes of the meeting of the South Burnett Regional Council, held in the Council Chambers, Glendon Street, Kingaroy on 9 April 2008 at 9.05 am.

PRESENT:

Present: Cr ID Carter (Mayor), Cr KM Campbell (Deputy Mayor), Cr CD Dalton, Cr KA Duff, Cr BL Green, Cr DJ Palmer, Cr DP Tessmann

1. Leave Of Absence

Nil.

2. Prayers

A representative of the Ministers Fraternal offered prayers for Council and for the conduct of the Council meeting.

3. Address From Public Gallery

Nil.

4. Receipt Of Petitions

Nil.

5. Confirmation Of Minutes Of Previous Meeting

5.1 South Burnett Regional Council Post Election Meeting Minutes

Précis

Confirmation of Minutes of Post Election meeting of the South Burnett Regional Council held in the Council Chambers, Glendon Street, Kingaroy

Officer's Recommendation

That the minutes of the Post Election meeting of the South Burnett Regional Council held on Friday 4 April 2008 as recorded be confirmed

Resolution:

Moved Cr KM Campbell, seconded Cr KA Duff.

That the minutes of the Post Election meeting of the South Burnett Regional Council held on Friday 4 April 2008 as recorded be confirmed

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS.

See Business Function Headings

6. Planning and Development Section

6.1 Business Arising out of Minutes

6.1.1 P&D - BAOM - 353675 - Richard & Janelle Mason - IDAS Application - Material Change of Use - Proposed Car Wash Facility and Light Industry at Lots 21 & 22 SP180642 Rogers Drive Kingaroy - Applicant: Macrophylla P/L

Précis

Forwarding an IDAS application for a Material Change of Use - Car Washing Facility and Light Industry at 10 & 12 Rogers Drive Kingaroy - Lots 21 & 22 SP180642 - Applicant: Macrophylla Pty Ltd; Owner: Richard M & Janelle M Mason TTE Mason Investment Trust.

Summary

Insite Strategies Pty Ltd submitted a written report regarding the application by Macrophylla Pty Ltd for Material Change of Use (Car Washing Facility and Light Industry) at 10 & 12 Rogers Drive Kingaroy and described as Lots 21 & 22 on SP180642. That report discusses the merits of the application within the context of the Planning Scheme. The proposed development significantly conflicts with the Urban Locality Code for vehicle parking, access and movement and should be refused unless the relevant element of the code can be satisfied through amended design.

Officer's Recommendation

That the application submitted by Macrophylla Pty Ltd for Material Change of Use (Car Washing Facility and Light industry) at 10 & 12 Rogers Drive Kingaroy and described as Lots 21 & 22 on SP180642 be deferred to the next meeting of Council pursuant to section 3.5.7(4) of the *Integrated Planning Act 1997* to enable the applicant to satisfy Element (e) of the Urban Locality Code pertaining to vehicle parking, access and movement.

Resolution:

Moved Cr CD Dalton, seconded Cr KM Campbell.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

6.1.2 P&D - BAOM - 364619 - O'Reilly Nunn Favier - Seeking a change to condition MCU7 in relation to Material Change of Use - Manager's Residence at the Development Approval for 32 Accommodation Units at Evelyn Street & Harris Road - Lot 1 SP104332

Précis

Seeking a change to condition MCU7 in relation to Material Change of Use - Manager's Residence at the Development Approval for 32 Accommodation Units at Evelyn Street & Harris Road - Lot 1 SP104332

Summary

The applicant has requested a change to the Roof Water Storage condition of approval to remove the requirement for separate tanks for each unit in the development.

Officer's Recommendation

That condition MCU 7 Roof Water Storage be amended as follows:-

MCU 7 Roof Water Storage

The developer shall provide 4500 litres of roof water storage for each dwelling unit either as separate containers or as a 10000 litre container for each two unit group. If the single 10000 litre option is adopted, then each dwelling unit shall have an individual pressurised connection to the single roof storage container. Interconnection of water supplies between units is not permitted.

Resolution:

Moved Cr CD Dalton, seconded Cr DJ Palmer.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

6.2 Correspondence

6.2.1 P&D - 377845 - Bruce C Lee - Advising he wishes to suspend the appeal period to make representations to Council regarding conditions of approval in relation to the decision notice - Material Change of Use Lot 47 RP838339

Précis

Forwarding a request for a Negotiated Decision in relation to IDAS Application for a Material Change of Use (Detached Dwelling in SMOA Map 2C) - Lot 47 RP838339 – Applicant/Owner: Bruce C Lee.

Summary

The Planning and Development Section (Nanango) received a request from the applicant for a Negotiated Decision Notice in relation to matters pertaining to the Decision Notice dated 22 February 2008 for a Material Change of Use (Detached Dwelling in a SMOA Map 2C) at McGuire's Road, Wattlecamp and described as Lot 47 on RP838339.

The applicant has requested a change to the wording of Condition 15 and Condition 17 and the removal Condition 18.

Officer's Recommendation

That Council approve the request to amend the wording of Condition 15 and Condition 17 and remove Condition 18 in total as set out in the attached Negotiated Decision Notice. All other conditions are to remain as per the Decision Notice dated 19 February 2008.

Negotiated Decision Notice

Development Approval – *Integrated Planning Act 1997, S3.5.15***Development Application No: DA668****Date of Decision: 9 April 2008****DESCRIPTION OF THE LAND**

Council Property Number: P1808/119
Lot and Plan Details: Lot 47 RP838339
Street Address: McGuire's Road, Wattlecamp

PLANNING SCHEME

This application was assessed under the Planning Scheme for the Shire of Nanango

DEVELOPMENT APPROVAL DETAILS

The development application was approved in full with conditions as specified in this Decision Notice.

Type of Approval Issued:

Development Permit for Material Change of Use

Currency Period for the Approval

Unless otherwise extended by Council, the relevant period stated in s3.5.21(3)(a) of the *Integrated Planning Act 1997* applies to this development approval.

The relevant period that applies to this development is 4 years.

APPROVED PLANS

The approved plans for this development approval are:

- (i) The plans referred to in the List of Approved Plans (including amendments that are required to be made to those plans); and
- (ii) Where the amended version of the plans referred to in the List of Approved Plans have been approved by Council, the amended version of those plans.

The amended version of the plans referred to in the List of Approved Plans must:

- (i) Within 10 business days of the date of this development approval be submitted to the Council for approval; and
- (ii) Be approved by the Council if the amended plans comply with the requirements as listed in the List of Approved Plans.

List of Approved Plans

Plan No: N/DA-010307/1 Sheet 2 of 9 stamped for identification as TP-DA668

Description: Site Plan

Amendments: Nil

ADMINISTRATION OF DEVELOPMENT APPROVAL**Meaning of Terms**

In this development approval, terms have the meaning given in:

- (i) This development approval;
- (ii) The local planning instruments where no meaning is given in this development approval;
- (iii) The *Integrated Planning Act 1997* where no meaning is given in this development approval and the local planning instruments; and
- (iv) The Macquarie Dictionary where no meaning is given in this development approval, the local planning instruments or the *Integrated Planning Act 1997*.

Commencement of Development

The development approved by this development approval may be commenced on a date being a date that is the later of:

- (i) When this development approval takes effect pursuant to section 3.5.19 (when approval takes effect) of the *Integrated Planning Act 1997*; or
- (ii) When the amended version of the plans and the amended version of the documents ((if any) referred to in the List of Approved Plans and the List of Approved Documents have been approved by the Council; or
- (iii) When the conditions of this development approval specify that this development approval is to take effect pursuant to section 3.5.31(1)(b) (conditions generally) of the *Integrated Planning Act 1997*.

REFERRAL AGENCIES

Department of Natural Resources and Water

FURTHER DEVELOPMENT PERMITS REQUIRED

**Development Permit for Building Works
Development Permit for Plumbing and Drainage**

APPLICABLE CODES

The applicant must comply with the following codes for self-assessable development related to this development approval:

Nil

ASSESSMENT MANAGER CONDITIONS

This development approval is subject to compliance with the following assessment manager conditions:

DEVELOPMENT PERMIT FOR MATERIAL OF USE OF PREMISES (DETACHED DWELLING)

GENERAL

1. The currency period of this Development Permit is 4 years
2. The applicant must comply with all the conditions of this Development Permit for a Material Change of Use prior to the commencement of use, unless otherwise stated
3. The applicant must ensure that alterations or repairs of existing infrastructure required as a result of the development are completed at no expense to Council or a service provider
4. The applicant must ensure that earthworks, roadworks, stormwater drainage, water supply and sewerage infrastructure, electrical reticulation, and other relevant services is designed and constructed in accordance with Codes and Policies of Council's Planning Scheme

APPROVED USE

5. The approved development is for a Detached Dwelling as defined by the Planning Scheme for the Shire of Nanango

SITE INFRASTRUCTURE AND ENGINEERING REQUIREMENTS

6. No building and works will be sited on slopes greater than 15% in gradient.
7. Building, structures and works including areas for onsite disposal of treated effluent are to occur on cleared land, and outside overland drainage paths, gullies or other drainage paths.
8. Water supply for residential uses must have a minimum water tank capacity of 45,000 litres.
9. Sewerage standard of service are for the purpose of producing domestic waste water at a peak design capacity of 20 or less EP (4200l/day) are serviced by an onsite sewerage treatment works (including those forming part of a common effluent drainage scheme) and land disposal area located, sized, serviced and maintained in accordance with 'Plumbing and Drainage Act, 2002 and the On-site Sewerage Code, 2002.'
10. Black/grey water treatment systems for domestic sewerage with a peak design capacity of 20 or less EP(4200 litres) is designed and constructed in accordance with Table S2.10 – Water Supply and Sewerage Design and Construction Standards, Division 3- Schedule 2 of the Nanango Planning Scheme.
11. The applicant is responsible for the alteration, relocation and re-installment of public utility services, stormwater drainage structures, driveways and other features affected by the development works

CAR PARKING AND ACCESS

12. The development must ensure car parking facilities complying with the provision of Schedule 1 of the Planning Scheme for the Shire of Nanango are provided and maintained on site. The facilities shall include 2 car parking spaces
13. The private access is to be designed and constructed in accordance with Table S2.7 - Design and Construction Standards, Part 5 'Infrastructure Provisions', Schedule 2, Division 2.2, 'Infrastructure Component' ((a) 3 and 4) and (d).
14. Site ingress and egress will allow motorist to enter and reverse from the lot in a single movement without having to cross the verge area of another property except where access easements apply.
15. ~~The applicant must ensure that car parking spaces and access driveway are sealed and established in accordance with the Planning Scheme for the Shire of Nanango.~~ The applicant must ensure that the car parking spaces and access driveway are gravelled.
16. The applicant must ensure that car parking areas and access driveway are maintained in a tidy, proper and safe condition at all times

ELECTRICAL AND COMMUNICATION RETICULATION

17. ~~The electrical connection from the overhead mains to the site shall be provided overhead to the satisfaction of the relevant authority and provide written advice the electricity is available for immediate connection to the additional lot being created.~~ The electrical connection from the overhead mains to the site shall be provided overhead to the satisfaction of the relevant authority.
18. ~~The applicant shall obtain an "Infrastructure Provisioning Confirmation" letter that communications cabling is available for connection by future development of the site. This may be obtained by contacting Transfield on 1800 803 241. The call centre will take the details over the phone and issue the applicant with a letter.~~

REFERRAL AGENCY CONDITIONS

Vegetation Management

The Chief Executive of the Department of Natural Resources and Water (NRW) directs that the following conditions must be imposed on any approval given by the Assessment Manager:

- The location of infrastructure as a result of this Material Change of Use approval shall be in accordance with the SITE PLAN, PLAN NO.: N/DA-010307/1 – 2 OF DRAWN BY: R. DUGDELL, received by NRW on 3 December 2007;

- Any future clearing of remnant vegetation that is not authorized to be carried out under this approval, will be subject to a development application for operational works, unless the clearing is deemed to be exempt development under Schedule 8, Part 1, Table 4 of the *Integrated Planning Act 1997*.

Water Planning

- Comply with *the On-site Sewerage Facilities Guidelines for Vertical and Horizontal Separation Distance and the On-site Sewerage Facilities Guideline for Effluent Quality*.

PROPERLY MADE SUBMISSIONS

Not Applicable

APPEAL RIGHTS

Rights of appeal conferred by Sections 3.5.16, 3.5.17, 3.5.18 & 4.1.27 of the *Integrated Planning Act 1997* as follows:

Division 4 – Representations about conditions and other matters

3.5.16 This division applies only during the applicant’s appeal period.

3.5.17 Changing conditions and other matters during the applicant’s appeal period.

- (1) This section applies if the applicant makes representations to the assessment manager about a matter stated in the decision notice, other than a refusal or a matter about which a concurrence agency told the assessment manager under section 3.3.18(1).
- (2) If the assessment manager agrees with the representations, the assessment must give a new decision notice (the ‘**negotiated decision notice**’) to-
 - (a) the applicant; and
 - (b) each principal submitter; and
 - (c) each referral agency; and
 - (d) if the assessment manager is not the local government and the development is in a local government area – the local government
- (3) Only 1 negotiated decision notice may be given
- (4) The negotiated decision notice-
 - (a) must be given within 5 business days after the day the assessment manager agrees with the representations; and
 - (b) must be in the same form as the decision notice previously given; and
 - (c) must state the nature of the changes; and
 - (d) replaces the decision notice previously given.
- (5) If the assessment manager does not agree with the representations, the assessment manager must, within 5 business days after the day the assessment manager decides not to agree with the representations, give written notice to the applicant stating that the conditions have not been changed.
- (6) Before the assessment manager agrees to a change under this section, the assessment manager must reconsider the matters considered when the original decision was made, to the extent the matters are relevant.

3.5.18 Applicant may suspend applicant’s appeal period

- (1) If the applicant needs more time to make written representations, the applicant may, by written notice given to the assessment manager, suspend the applicant's appeal period.
- (2) The applicant may act under subsection (1) only once.
- (3) If the written representations are not made within 20 business days after the day the written notice was given to the assessment manager, the balance of the applicant's appeal period restarts.
- (4) If the written representations are made within 20 business days after the day written notice was given to the assessment manager-
 - (a) if the applicant gives the assessment manager a notice withdrawing the notice under subsection (1) – the balance of the applicant's appeal period restarts the day after the assessment manager receives the notice of withdrawal; or
 - (b) if the assessment manager gives the applicant a notice under section 3.5.17(5) – *IPA* the balance of the applicant's appeal period restarts the day after the applicant receives the notice; or
 - (c) if the assessment manager gives the applicant a negotiated decision notice – the applicant's appeal period starts again the day after the applicant receives the negotiated decision notice.

Division 8 – Appeal to court relating to development applications

4.1.27 Appeals by applicants

- (1) An applicant for a development application may appeal to the court against any of the following –
 - (a) the refusal, or the refusal in part, of a development application;
 - (b) a matter stated in a development approval, including any condition applying to the development, and the identification of a code under section 3.1.6;
 - (c) the decision to give a preliminary approval when a development permit was applied for;
 - (d) the length of a period mentioned in section 3.5.21;
 - (e) a deemed refusal.
- (2) An appeal under subsection (1)(a) to (d) must be started within 20 business days (the **applicant's appeal period**) after the day the decision notice or negotiated decision notice is given to the applicant.
- (3) An appeal under subsection (1)(e) may be started at any time after the last day a decision on the matter should have been made.

WHEN THE APPROVAL TAKES EFFECT

This development approval takes effect –

- From the time the decision notice is given – if there is no submitter and the applicant does not appeal the decision to the court
- OR
- When the submitter's appeal period ends – if there is a submitter and the applicant does not appeal the decision to the court
- OR
- Subject to the decision of the court, when the appeal is finally decided – if an appeal is made to the court.

(refer to section 3.5.19 and 3.5.20 of the *Integrated Planning Act 1997* for further details)

WHEN APPROVAL LAPSES

This approval lapses at the end of the relevant period for the approval or as further described in section 3.5.21 of the *Integrated Planning Act 1997*.

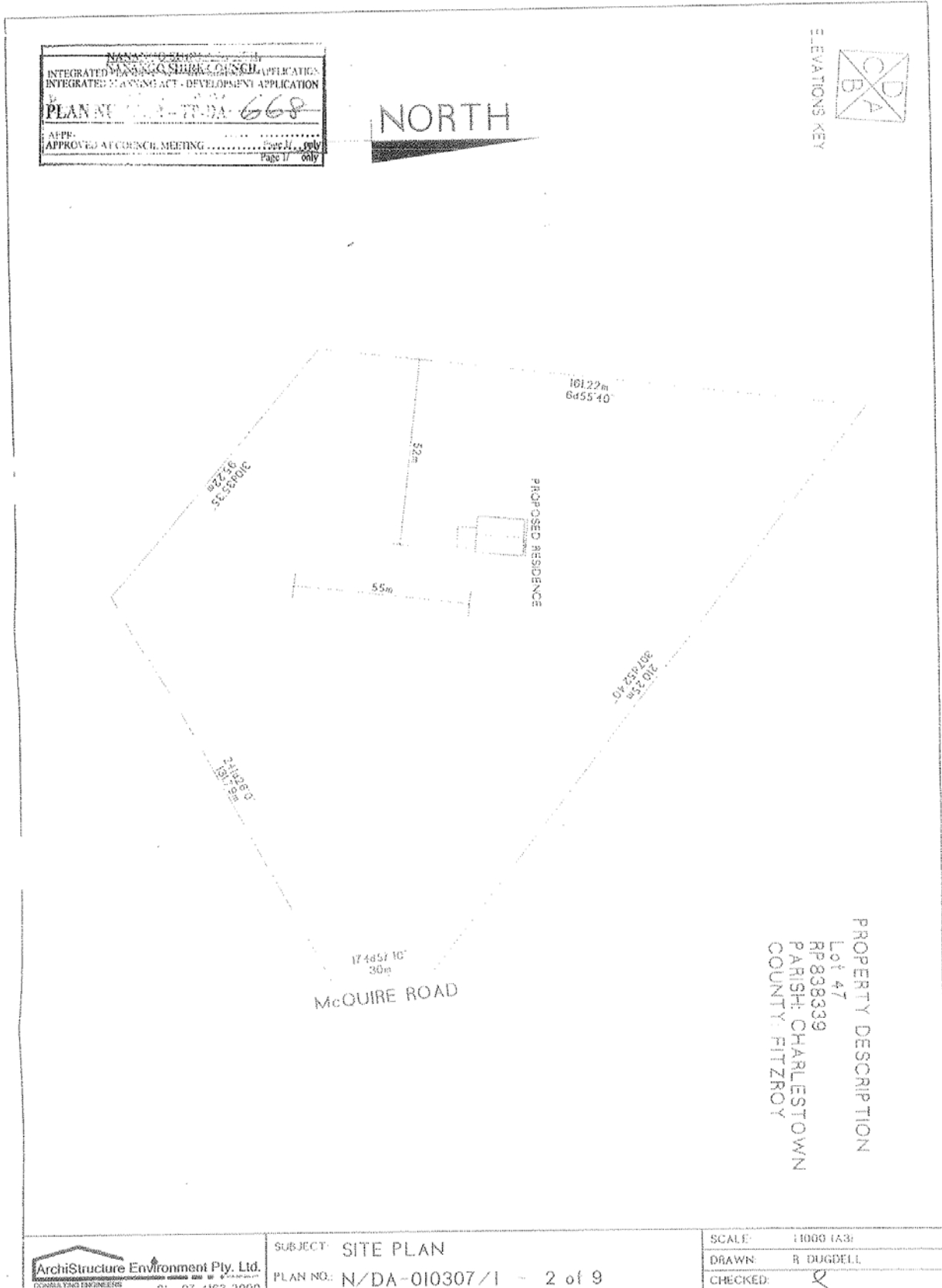
ASSESSMENT MANAGER

Name: Nanango Shire Council

PROPERTY RECORD NOTATIONS

Not Applicable

- Small Lot Rural -



ArchiStructure Environment Pty. Ltd.
 CONSULTING ENGINEERS

SUBJECT: SITE PLAN
 PLAN NO.: N/DA-010307/1 - 2 of 9

SCALE: 1:1000 (A3)
 DRAWN: B DUGDELL
 CHECKED: *[Signature]*

Resolution:

Moved Cr CD Dalton, seconded Cr BL Green.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

6.2.2 P&D - 378139 - Listing of Correspondence pending completion of assessment report**Précis**

377247 - The Planning Place - Forwarding an IDAS Application for Reconfiguring a Lot - 1 lot into 2 lots - Lot 2 RP 164392 - 207 Radunzs Road Booie - Owner: Alan & Kim Butcher - Applicant: The Planning Place

376871 - Murray & Associates - IDAS Application for a Material Change of Use - Industrial Retail; Light Industry & Retailer Warehouse/Sales or Hire Premises at Lots 4 & 8 SP180642 Rogers Drive Kingaroy - Applicant/Owner: Sunshine North

376309 - Graham L & Melody A Black - Forwarding an IDAS Application - Reconfiguring a Lot - Proposed Subdivision at 87 Markwell Street Kingaroy - Lot 20 SP121406 - Applicant: Graham Black; Owner: Graham & Melody Black

375258 - Davison Homes - Peter & Jacqui Davison - Forwarding an IDAS Application for operational works to construct an open carport at 80 Cadell Street, Wondai - Lot 3034 W53541. Application: Davison Homes; Owner: LG Kerkow

375405 - O'Reilly Nunn Favier - Forwarding an IDAS Application - Reconfigure a Lot - Proposed Two (2) Lot Subdivision - Lot 17 RP27223 - 32 Greenview Road Wondai - Applicant/Owner: Merran Auer & Warren Stewart

373671 - Centacare Holidays Options Program - Forwarding IDAS Application for a MCU-Respite Care for 4 Persons including an On-Site Carer at 8 Keith Shaw Drive Kingaroy-Applicant: Corporation of the Trustees of the Roman Catholic Archdiocese

373125 - Kingaroy State High School P & C Association - Requesting a dispensation for 24 months of completion of work relating to development of the Auction Mart site in First Avenue, Kingaroy and providing reasons

371588 - O'Reilly Nunn Favier - Forwarding an IDAS Development Application for the Reconfiguration of a Lot – Boundary Realignment for Lots 16 & 17 on RP60853 at 6 & 8 Norman Street, Kingaroy. Applicant/Owner: Wedgwood Finance Pty Ltd

370549 - Kimmorley & Associates Pty Ltd - Forwarding development application for proposed boundary realignment at 56 King Street, Memerambi - Lot 1 M5427 & Lot 2 RP36984. Applicant: Kimmorley Surveying Pty Ltd. Owner: Anthony & Vicki Wilson

Summary

Reports pending completion of assessment

Officer's Recommendation

That consideration of the matters be deferred pending completion of the assessment reports

Resolution:

Moved Cr KA Duff, seconded Cr DP Tessmann.

That consideration of the matters be deferred pending completion of the assessment reports

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

6.3 General Reports**6.3.1 P&D - 378109 - Reports signed by Acting Chief Executive Officer under Delegated Authority****Précis**

Reports signed by the Acting Chief Executive Officer under Delegated Authority

Summary

This report comprises a listing of any reports that have been approved by Delegated Authority.

Officer's Recommendation

That the report be received.

Report

IR NUMBER	DESCRIPTION AND LOCATION	APPROVAL DATE
366433	O'Reilly Nunn Favier - Forwarding an application for a Development Permit to reconfigure a lot at 17-19 Avocado Crescent, Kingaroy - Lot 93 SP143796. Applicant/Owner: Patrick & Leigh Robins	25 March 2008

Resolution:

Moved Cr CD Dalton, seconded Cr DJ Palmer.

That the report be received

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

6.3.2 P&D - 378116 - Sustainability Directorate Report

Précis

This report will provide a brief outline of the first two (2) weeks of operation of the Directorate and an initial overview of major issues that Council should be aware of in relation to the Sustainability Directorate.

Summary

The new Directorate commenced operations as part of the South Burnett Regional Council on Monday, 17th March 2008 and has endeavoured to follow a "business as usual" approach. The Directorate suffers from a chronic shortage of staff in the Planning and Development and Environmental areas and this has hindered the implementation of an "across the Council" approach. A summary of the major issues that face the Directorate in the next 3-6 months are detailed in the report.

This report is for information purposes at this stage and further detailed reports will be presented at future meetings on some of the issues being faced.

Officer's Recommendation

For Councillors information.

Resolution:

Moved Cr KM Campbell, seconded Cr CD Dalton.

That the report be received

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

7. Health and Regulatory Services Section

7.1 Business Arising out of Minutes

Nil.

7.2 Correspondence

Nil.

7.3 General Reports

Nil.

8. Environment and Natural Resource Management Section

8.1 Business Arising out of Minutes

Nil.

8.2 Correspondence

Nil.

8.3 General Reports**8.3.1 E&NRM - 378104 - Decisions made in accordance with provisions of the Local Government Reform Act on behalf of the South Burnett Regional Council****Précis**

Decisions made in accordance with provisions of the Local Government Reform Act on behalf of the South Burnett Regional Council

Summary

This report comprises a listing of any decisions that have been made in accordance with provisions of the Local Government Reform Act on behalf of the South Burnett Regional Council.

Officer's Recommendation

That the report be received.

Report

IR NUMBER	DESCRIPTION	APPROVAL DATE
369642	Department of Natural Resources and Water - Advising an application has been received from T & L Cross for a permit to occupy over unallocated State Land known as Lot 217 FY476 for grazing purposes	25 February 2008
369880	Glen & Trudy Price - Requesting reimbursement of \$1,260.00 being for three (3) head of cattle that were lost at Coolabunia Saleyards on 6 February 2008	25 February 2008
373126	Department of Natural Resources and Water - Seeking Council's views on the application for further dealing with a lease currently known as term lease 212599 over Lot 310 FY175 on Memerambi Cemetery Road	10 March 2008

Resolution:

Moved Cr DP Tessmann, seconded Cr KA Duff.

That the report be received

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

9. Works and Infrastructure Section**9.1 Business Arising out of Minutes**

Nil.

9.2 Correspondence

Nil.

9.3 General Reports**9.3.1 W&I - 378144 - Director's Report - Infrastructure Services****Précis**

Report on short, medium and long term issues, identified as crucial, and action being taken to address these issues.

Summary

The issues have been identified as critical in the short, medium and long term and action is being taken to address these in a logical sequence.

Officer's Recommendation

That the report be received.

Resolution:

Moved Cr DJ Palmer, seconded Cr CD Dalton.

That the report be received

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

10. Water and Sewerage Section**10.1 Business Arising out of Minutes**

Nil.

10.2 Correspondence**10.2.1 W&S - 376308 - Department of Natural Resources and Water - Requesting Regional Council representation on the Strategy Management Committee for the Wide Bay Burnett Regional Water Supply Strategy****Précis**

Requesting Regional Council representation on the Strategy Management Committee for the Wide Bay Burnett Regional Water Supply Strategy

Summary

The former Mayor of Kingaroy Shire was elected to represent all four South Burnett Shires on the Wide Bay Burnett Regional Water Supply Strategy Management Committee. This Committee provided valuable contribution towards the development of the Wide Bay Burnett Regional Water Strategy ensuring the needs of local government are identified.

Since the formation of the South Burnett Regional Council the Department of Natural Resources and Water has requested that Council nominates a new representative.

The former Kingaroy Shire Mayor recommended the Manager Water and Sewerage, Andrew Grant who is aware of the Wide Bay Burnett Regional Water Supply Strategy progress and has been involved in discussions with Committee Members.

Officer's Recommendation

That Council nominate Manager Water and Sewerage, Andrew Grant to represent Council on the Wide Bay Burnett Regional Water Supply Strategy Management Committee.

Resolution:

Moved Cr CD Dalton, seconded Cr DP Tessmann.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

10.3 General Reports

Nil.

11. Lifestyle and Culture Section

11.1 Business Arising out of Minutes

Nil.

11.2 Correspondence

11.2.1 L&C - 377597 - Murgon Shire Council - Seeking agreement to place the sale of the Yallakool Tourist Park as a matter of urgent priority very high in the order of business to be considered at the first meeting of the new Council

Précis

Seeking agreement to place the sale of the Yallakool Tourist Park, as a matter of urgent priority, very high in the order of business to be considered at the first meeting of the new Council

Summary

The now abolished Murgon Shire Council was forced early in 2007 to close Yallakool because of a lack of available water from the Barambah Creek waterholes and the exorbitant cost of operating the park under the wrong management. BP dam was nearly empty. Because of Murgon's unique and unfortunate financial situation and on advice from government it was decided to sell the park.

Preparing the park for sale has been a difficult and long drawn out process and only recently was Council in a position to finally call tenders. A winning tender was accepted by Council, contracts signed, however, the caretaker provisions in relation to the amalgamation has brought the process to a halt with the requirement that the South Burnett Regional Council now consider the sale.

Council is warned that there will be costs approaching \$500,000 to bring the onsite water and sewerage treatment plants up to an acceptable operating condition for any future owner.

Officer's Recommendation

That Council seriously consider the request made by the Murgon Shire Council in its letter dated 10th March 2008 to give high priority to the urgent sale of Yallakool Tourist Park.

Resolution:

Moved Cr CD Dalton, seconded Cr KA Duff.

That the matter be considered in the following report on Yallakool Tourist Park

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

11.3 General Reports

11.3.1 L&C - 378919 - Yallakool Recreation Facility (BP Dam)

Précis

Yallakool Recreation Facility (BP Dam)

Summary

Due to the financial viability status of the previous Murgon Shire Council, this facility was put up for sale by tender. This action was recommended by Mead Consulting, as representatives of the Department of Local Government. However, in March 2008, due to the caretaker provisions, the Council was denied ministerial permission to proceed with the sale. Preliminary examination of documentation and the facilities have begun. No formal recommendation is being made to Council at this stage. However, as the asset is part of the larger South Burnett Regional Council, there may be a greater financial capacity to undertake necessary works to reopen the facility. A feasibility study on the facility may need to be undertaken to ensure any decision made by the South Burnett Regional Council is based on current data and ability of the new Council to finance any capital works which may be required.

Officer's Recommendation

That the Interim Director Lifestyle & Culture provide a preliminary report on Yallakool Recreation Facility to the next Council meeting being held on 23 April 2008

Resolution:

Moved Cr KA Duff, seconded Cr DJ Palmer.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

11.3.2 L&C - 378922 - Murgon Pulse Centre

Précis

Murgon Pulse Centre

Summary

Preliminary discussions were held between the Murgon Shire Council and the Queensland Police service concerning the opportunity to convert the Pulse to a Police Citizens Youth Club (PCYC). One public meeting has been held in relation to this matter and it would appear that there are substantial benefits and broad community support to proceeding with this option. Further discussions will be held with representatives from the Queensland Police Service and brought back to Council for consideration.

Officer's Recommendation

That a letter be sent to the Queensland Police Citizens Youth Welfare Association (QPCYWA) providing in-principle support from the South Burnett Regional Council for the establishment of a Police Citizens Youth Club (PCYC) in Murgon

Resolution:

Moved Cr KM Campbell, seconded Cr KA Duff.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

11.3.3 L&C - 377426 - Castra Retirement Home Board of Directors Minutes Report

Précis

The Board of Directors of Castra Retirement Home Ltd met at the Castra Retirement Home, on Tuesday 19 February 2008.

Summary

The Castra Retirement Home Ltd submits a report to Council.

Officer's Recommendation

That the report be received.

Resolution:

Moved Cr CD Dalton, seconded Cr KA Duff.

That the report be received

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

11.3.4 L&C - 378085 - Lifestyle and Culture Directorate Report**Précis**

An initial overview of major issues that the new Council should be aware of in relation to the Lifestyle and Culture Directorate.

Summary

A summary of the major issues that will need Council's attention or action over the next 12 months are detailed in this report. Many of these projects have been commenced by one of the previous Councils. This report is for information purposes at this stage and further detailed reports will be forthcoming on some issues.

Officer's Recommendation

That the report be received

Resolution:

Moved Cr CD Dalton, seconded Cr DP Tessmann.

That the report be received

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12. Corporate and Governance Section**12.1 Business Arising out of Minutes**

Nil.

12.2 Correspondence**12.2.1 C&G - 368943 - Burrandowan Picnic Race Club Inc - Offering Council sponsorship opportunities for the 86th Burrandowan Picnic Races 2008****Précis**

Offering Council sponsorship opportunities for the 86th Burrandowan Picnic Races 2008

Summary

The Burrandowan Picnic Races is one of the premier tourist events for the South Burnett each year. In the past the Kingaroy Shire while it did not directly sponsor the races themselves, provided in kind assistance such as waiving various application or permit fees and waste collection charges etc.

Officer's Recommendation

That Council offer in-kind assistance to the Burrandowan Picnic Race Committee

Resolution:

Moved Cr CD Dalton, seconded Cr KA Duff.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.2.2 C&G - 372876 - CareFlight Queensland Air Medical & Rescue Service

Précis

Requesting funding for Careflight (Qld) Ltd based in Toowoomba

Summary

This request was made of the Kingaroy Shire Council just prior to amalgamation and would have been considered at their March meeting. A budget provision was included in their budget of \$1,650 towards medical evacuation services. In the past this was split evenly between Careflight, Royal Flying Doctors and Sunshine Coast Rescue Service. However there was some discussion on whether it should be allocated on the number of evacuations undertaken in the region but no decision was made to alter their previous arrangements.

Neither Nanango, Murgon or Wondai has provided for a donation in their current budget, however Nanango did make a donation to Careflight in 2005.

Officer's Recommendation

That a donation of \$550 be made to each of the Organisations, Careflight (Qld) Ltd, Royal Flying Doctors and Sunshine Coast Rescue Helicopter Service.

Resolution:

Moved Cr KM Campbell, seconded Cr DP Tessmann.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.2.3 C&G - 353166 - Education Queensland - Advising that after a mothballing period a decision has been made to close Memerambi State School**Précis**

Advising that after a mothballing period a decision has been made to close Memerambi State School

Summary

This is the formal notification that the Memerambi State School has been closed. Education Queensland will now offer the site to other government departments before they either offer it to Council or put it up for sale. A number of organisations have expressed an interest in using this facility if it becomes available.

Officer's Recommendation

That Council await further advice from the Education Queensland concerning the matter.

Resolution:

Moved Cr CD Dalton, seconded Cr DJ Palmer.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.2.4 C&G - 373394 - Local Government Association of Queensland Inc (LGAQ) - Circular 2008-058: Seeking comment from Councils on the role of the web and internet services within Local Government**Précis**

Circular 2008-058: Seeking comment from Councils on the role of the web and internet services within Local Government

Summary

The LGOnline is an important tool for both Councillors and staff, consequently it is important that we have some input into its future direction, consequently it is suggested that relevant staff and a Council member should attend one of the workshops.

The Local Government Association has also advised it will be convening LGOnline Awareness sessions around the State. We have put this Council on the list for a training session

Officer's Recommendation

That Councillor be authorised to attend one of the workshops being conducted by Local Government Association concerning the future direction of the LGOnline

Resolution:

Moved Cr DP Tessmann, seconded Cr KM Campbell.

That the relevant staff be authorised to attend one of the workshops being conducted by Local Government Association concerning the future direction of the LGOnline and a report be provided to a future Council meeting

Carried 7/0

FOR VOTE - All Councillors voted unanimously

12.2.5 C&G - 377249 - Local Government Association of Queensland Inc (LGAQ) - Requesting nominations for the election of Associations Executive District Representatives 2008-2012 - Nominations close at 5.00 pm on Friday 18 April 2008

Précis

Requesting nominations for the election of Associations Executive District Representatives 2008-2012 - Nominations close at 5.00 pm on Friday 18 April 2008

Summary

The Local Government Association of Queensland is seeking nominations for the election of the Associations Executive District Representatives 2008-2012 - Nominations close at 5.00pm on Friday 18 April 2008.

Officer's Recommendation

That any interested Councillors indicate their willingness to be nominated to a position on the LGAQ executive to represent District No.3 (Wide Bay and Burnett) and if so seek endorsement from Council.

Resolution:

Moved Cr CD Dalton, seconded Cr DP Tessmann.

That the letter be received

Carried 7/0

FOR VOTE - All Councillors voted unanimously

12.2.6 C&G - 376356 - Koori Kids - Seeking a response to the proposal sent to Council on 2 February 2008 for continuation of support for the NAIDOC Week School Initiatives 2008

Précis

Seeking a response to the proposal sent to Council on 2 February 2008 for continuation of support for the NAIDOC Week School Initiatives 2008

Summary

NAIDOC Week runs from July 6 to 13, 2008 and is an initiative of an organisation called Koori Kids.

I have no knowledge of any previous support by any of the four South Burnett Councils however it is possible that there has been previous support. They are seeking a cash contribution of \$450 to help fund the printing and distribution of entry forms for competitions throughout primary and secondary schools within our South Burnett local government area.

Officer's Recommendation

That Council agree to provide a cash contribution to NAIDOC Week School Initiatives of \$450.00

Resolution:

Moved Cr ID Carter, seconded Cr KA Duff.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.2.7 C&G - 377599 - Murgon Shire Council - Forwarding a Memorandum in relation to the application by the Lions Club to waiver sewerage connection and plumbing charges

Précis

Forwarding a Memorandum in relation to the application by the Lions Club to waiver sewerage connection and plumbing charges

Summary

The Murgon Lions Club have constructed a shed on Council's Show & Recreation Reserve using funds received from a grant. They now wish to connect the new water tank to the shed and are seeking relief from Council's standard Sewerage charges.

Officer's Recommendation

That Council agree to waive the Sewerage Connection and Plumbing Charges totalling \$470 required to be paid by the Murgon Lions Club.

Resolution:

Moved Cr KA Duff, seconded Cr DP Tessmann.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

ADJOURNMENT:**Resolution:**

Moved Cr CD Dalton, seconded Cr ID Carter.

That the meeting adjourn for ten (10) minutes

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

RESUMPTION:

The meeting resumed at 10.54 am with attendance as previous to the adjournment

12. Corporate and Governance Section (Cont)**12.3 General Reports****12.3.1 C&G - 370857 - Financial Report and Combined Budget for South Burnett Regional Council****Précis**

Financial Report and Combined Budget for South Burnett Regional Council

Summary

As a result of the amalgamation process the four Council offices are currently preparing financial statements for the wind up of each of the Kingaroy, Murgon, Nanango and Wondai Shire Councils. It is anticipated that these statements will be completed by 30th April and the actual final position will be presented to Council at that time.

It is normal for Council to receive a monthly financial report which usually includes a Balance Sheet, Revenue/Expenses Statement and a Statement of Cash Flows. These reports have been prepared, however Councillors need to be aware that they are based on estimates at this time and will be subject to change once the statements are finalised.

To assist Councillors to get a feel for the current combined position a budget snapshot of some of the key areas has also been included in the report.

Officer's Recommendation

That the financial report be received

Resolution:

Moved Cr KA Duff, seconded Cr KM Campbell.

That the report be received

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.3.2 C&G - 378120 - Corporate Services Directorate Report**Précis**

An initial overview of the key issues for the Corporate Services Directorate

Summary

A brief summary of the key issues confronting the Corporate Services Directorate over the next four months

Officer's Recommendation

That the report be received

Resolution:

Moved Cr DJ Palmer, seconded Cr KA Duff.

That the report be received

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.3.3 C&G - 377570 - Interim Director Governance & Future Direction Current Status Report**Précis**

A report from the Interim Director Governance and Future Direction updating Council on the current status of the directorate

Summary

Separating Governance into its own directorship is a new and exciting experience. Traditionally the strategic priority of governance was the responsibility of the Chief Executive Officer. This was especially the case in smaller councils.

Within this new era of local government reform and the shift in our organisational profile to a regional council, the importance of governance has been recognised for the part it plays in providing a clear organisational direction supported by effective leadership and a framework of policies, plans and strategies that are responsive to the communities needs while promoting accountable and ethical standards of practice.

Strategic Planning

A priority will be the development of a Strategic Planning Framework with focus on strong integration of our corporate plan, operational plan and annual budgeting processes. The corporate plans from the four former councils have transitioned to the South Burnett Regional Council. Our priority will be to develop a new corporate plan that meets the present and future needs of our community by identifying a clear vision for the future, our mission and the values and principles that are fundamental to our operations and decision making. Options for developing a Corporate Plan include building from the four existing corporate plans of the former councils or completely preparing a new plan. A project plan and process to develop a Corporate Plan is currently being developed. It is anticipated that the new Plan will be completed by the end of 2008 so that it can

be adopted in time to guide the development of the 2009-2010 Operational Plan and Budget. This is a statutory requirement.

Annual Reporting

The former local governments are required to prepare an Annual Report, incorporating the audited financial statements, for the period 1 July 2007 to 14 March 2008. The annual report in respect of these councils is a short form annual report, with a reduced range of disclosures. The requirement for the annual report to include the audited financial statements and certificates still applies, together with a range of specific governance disclosures – refer s 534 (1) of the LGA. An assessment of its performance in implementing its corporate and operational plans under s 533 does not apply to the former council's annual report for 2007/2008.

Preparation for the annual reports in respect of the four abolished councils has commenced. They must be adopted by the South Burnett Regional Council by 15 September 2008.

The first annual report of the South Burnett Regional Council will be in respect of the period ended 30 June 2009 (ie 15 March 2008 to 30 June 2009).

Responsibilities allocated to the governance directorship which will be progressively addressed as time permits include:

- Economic Development
- Disaster Management
- Strategic Planning
- Organisational Performance
- Delegations and authorisations
- Policies and procedures
- Local Laws
- Freedom of Information and legal matters
- Meeting agendas and minutes
- Councillor support
- Marketing and communications including corporate imaging
- Community Engagement Strategy
- Risk and liability management

Officer's Recommendation

That the report be received.

Resolution:

Moved Cr DP Tessmann, seconded Cr ID Carter.

That the report be received

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.3.4 C&G - 375943 - Interim Structure

Précis

Report on South Burnett Regional Council's Interim Structure

Summary

An Interim Structure was endorsed by the South Burnett Regional Council Local Transition Committee in December 2007. This structure confirmed 5 Interim Directors within the South Burnett Regional Council. The Acting Chief Executive Officer had a recommendation from the LTC to appoint the Interim Executive Structure in a temporary capacity from the 17 March 2008.

Appointments to the following Interim Management positions were finalised on the 28 February 2008 by the Interim Chief Executive Officer and Interim Directors:-

- Manager of Governance & Organisational Performance
- Chief Financial Officer
- Manager of Operations
- Manager of Water & Sewerage
- Manager of Planning and Development
- Manager of Environmental Health
- Manager of Tourism, Arts and Culture
- Manager of Community Services
- Manager of Natural Resources

There are 3 Management positions that remain vacant:-

- Manager of Human Resources
- Manager of Information Services
- Manager of Infrastructure Planning

These Management positions were not be considered part of the Interim Executive Structure.

Officer's Recommendation

That Council endorses the Interim Executive Structure being the Acting Chief Executive Officer and the 5 Interim Directors as recommended by the South Burnett Regional Council Local Transition Committee and that the 5 Interim Directors be appointed until such time as the permanent executive positions are decided and Council direct the Acting Chief Executive Officer to appoint permanent Managers.

Resolution:

Moved Cr CD Dalton, seconded Cr DJ Palmer.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.3.5 C&G - 377455 - Local Government Symposium 2008

Précis

Attendance at the 2008 Local Government Symposium being held at the Brisbane Convention and Exhibition Centre on 16 - 18 April 2008.

Summary

The Local Government Symposium 2008 provides the first opportunity for local government leaders and senior executives to come together to discuss the challenges for local governments - new and unchanged and what the future holds for our communities.

The key issues for consideration on the agenda includes:-

- The new Local Government Act
- Local Government reform and its funding, capacity building and performance reporting
- Creation of new Councils and their community identity
- The role of Regional Councils and their engagement with the State Government
- New Main Roads districts and business models for working with Councils
- Reforms to planning and development
- New water reform and institutional arrangements in SEQ and across the state
- The role of local government in Climate Change
- What the Federal ALP Government means for local government.

Officer's Recommendation

That the Mayor, Councillors, Acting Chief Executive Officer, Interim Director of Infrastructure and Interim Director of Sustainability attend the Local Government Symposium on 16-18 April 2008.

Resolution:

Moved Cr KM Campbell, seconded Cr ID Carter.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.3.6 C&G - 375230 - Transitional Expenses Reimbursement Policy

Précis

Transitional Expenses Reimbursement Policy

Summary

The requirement for a Transitional Expenses Reimbursement Policy has been established under the Local Government and Industrial Relations Amendment Act 2008, which was assented to on 3 March 2008.

The purpose of the Transitional Expenses Reimbursement Policy is to ensure that Councillors (including mayors) can receive reimbursement of reasonable expenses and be provided with necessary facilities in the performance of their role.

From the conclusion of the 15 March 2008 quadrennial elections, all local governments (except Brisbane City Council) are to use the Transitional Expenses Reimbursement Policy until they develop their own Expenses Reimbursement Policy and have it approved as set out in the legislation.

Officer's Recommendation

That the Transitional Expenses Reimbursement Policy be adopted

Resolution:

Moved Cr KA Duff, seconded Cr KM Campbell.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.3.7 C&G - 377477 - Council Appointees for the 2008 ANZAC Day Ceremonies**Précis**

Council Appointees for the 2008 ANZAC Day Ceremonies

Summary

The Local Transition Committee (LTC) recommended that ANZAC Day for 2008 be provided with the same support as previous years.

Below is a listing of localities, times and duties.

Town	Location	Time	Responsibility
Kingaroy Dawn Service	Memorial Park	4:30am	Attendance Only
Commemoration Service	Memorial Park	10:30am	Participate in march Chair Ceremony Lay wreath
Kumbia Commemoration Service	Flower bed to Kumbia Hall	8:45am	Participate in march Lay wreath
Wooroolin Commemoration Service	Wooroolin Hall	11:00am	Organisation of service Lay wreath
Wondai Dawn Service	In front Council Chambers	5:00am	Attendance Only
Memorial Service	Cemetery	8:00am	Attendance Only
Commemoration Service		10:00am	Moving of Resolutions Lay wreath
Proston Dawn Service		5:30am	Attendance Only
Hivesville Dawn Service		5:30am	Attendance Only Lay wreath
Nanango Dawn Service	Memorial in front of Chambers	5:25am	Lay wreath
Public Pilgrimage	Nanango Cemetery	7.30am	Attendance Only
Memorial Service	Memorial at front of Chambers	9.30am	Lay wreath
Blackbutt Dawn Service		4.27am	Attendance Only Lay wreath??
Memorial Service	Cenotaph	9.30am	Lay wreath

Murgon Fellowship	Service Club	4:30am	
Dawn Service	Gore Street opposite Service Club	5:20am	
Commemoration Service	Service Club	9:30am	Participate in march Lay wreath

Officer's Recommendation

That a Councillor or Officer be authorised to attend one of the following ceremonies and carry out the responsibilities as required.

Town	Location	Time	Councillor Attending	Responsibility
Kingaroy Dawn Service	Memorial Park	4:30 am	Mayor Cr Tessmann	Attendance Only
Commemoration Service	Memorial Park	10:30 am	Cr Campbell	Participate in march Chair Ceremony Lay wreath
Kumbia Commemoration Service	Flower bed to Kumbia Hall	8:45 am	Cr Campbell	Participate in march Lay wreath
Wooroolin Commemoration Service	Wooroolin Hall	11:00 am	Cr Dalton Mayor	Organisation of service Lay wreath
Wondai Dawn Service	In front Council Chambers	5:00 am	Ms Sharpe	Attendance Only
Memorial Service	Cemetery	8:00 am		Attendance Only
Commemoration Service		10:00 am	Mayor Cr Dalton	Moving of Resolutions Lay wreath
Proston Dawn Service		5:30 am		Attendance Only
Hivesville Dawn Service		5:30 am	Cr Duff	Attendance Only Lay wreath
Nanango Dawn Service	Memorial in front of Chambers	5:25 am	Cr Green	Lay wreath
Public Pilgrimage	Nanango Cemetery	7:30 am	Cr Green	Attendance Only
Memorial Service	Memorial at front of Chambers	9:30 am	Cr Green	Lay wreath
Blackbutt Dawn Service		4:27 am	Cr Palmer	Attendance Only Lay wreath??
Memorial Service	Cenotaph	9:30 am	Cr Palmer	Lay wreath
Murgon Fellowship	Service Club	4:30 am		
Dawn Service	Gore Street opposite Service Club	5:20 am		
Commemoration Service	Service Club	9:30 am	Cr Duff	Participate in march Lay wreath
Bunya Mountains Memorial Service			Cr Tessmann	Attendance

Resolution:

Moved Cr ID Carter, seconded Cr DP Tessmann.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.3.8 C&G - 375440 - Interim Delegations Register**Précis**

A formal Interim Register of Delegations has been established to facilitate ongoing management and review of delegations from Council to the Chief Executive Officer in accordance with the provisions of the Local Government Act.

Summary

The Local Transition Committee endorsed an Interim Register of Delegations as part of the Transition Action Plan for the South Burnett Regional Council. This register has been reviewed post amalgamation with minor amendments made to meet operational requirements.

Officer's Recommendation

That the Interim Delegations Register be adopted.

Resolution:

Moved Cr KM Campbell, seconded Cr CD Dalton.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.3.9 C&G - 375936 - Private Use of Vehicle for Mayor**Précis**

Report on private use of Council vehicle by Mayor

Summary**Private Use of Vehicles**

Private use of Council owned vehicles is permitted if prior approval has been granted by resolution of Council. Council will, in its resolution authorise private use, set out the terms for the Councillor to reimburse Council for the private use.

It is the responsibility of the Mayor to maintain a log book identifying personal use.

Use of Council Vehicles on Council Business

Councillors may have access to a Council vehicle for official business.

Fuel Costs

Fuel for a Council-owned vehicle used for official Council business, will be provided or paid for by Council.

Officer's Recommendation

That the Mayor be provided with a Council vehicle for official Council business, with any private use to be reimbursed to Council at the rate 62c / km

Resolution:

Moved Cr KM Campbell, seconded Cr DP Tessmann.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.3.10 C&G - 375937 - Adoption of Model Code of Conduct for Councillors**Précis**

Adoption of the Model Code of Conduct for Councillors

Summary

Council is required to have in place a Code of Conduct for Councillors. The purpose of a code is to:

- Generate public confidence in the way a local government operates
- Set a high standard for the culture and reputation of the Council as a whole
- Strengthen Councillors' awareness of ethical standards
- Provide important behavioural guidelines and a set of standards against which Councillors behaviour can be assessed
- Provide a reassurance to the community that high standards of accountability exist.

Officer's Recommendation

That the Model Code of Conduct for Councillors be adopted.

Resolution:

Moved Cr DJ Palmer, seconded Cr DP Tessmann.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.3.11 C&G - 375938 - Adoption of General Complaints Process Policy**Précis**

Adoption of Council's General Complaints Process Policy

Summary

Council is required to adopt a general complaints process to receive complaints about:-

- Councillor conduct and/or breaches of the model code, and
- Time and quality complaints related to Council service.

Officer's Recommendation

That the:

- General Complaints Process Policy be adopted; and
- Authority be delegated to the Acting Chief Executive Officer to advertise the adoption of the General Complaints Process; and
- Authority be delegated to the Acting Chief Executive Officer / Chief Executive Officer to appoint officers to consider and action the Complaint Officer's reports.

Resolution:

Moved Cr KA Duff, seconded Cr DJ Palmer.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.3.12 C&G - 375940 - Adoption of Local Law No. 2 (Meetings)**Précis**

Adoption of Local Law No. 2 (Meetings)

Summary

Each new local government is, from the changeover day for its local government area, taken to have-

- a) repealed any continuing local law about meetings; and
- b) adopted the model law about meetings; and

Note:

The model local law about meetings is Model Local Law No. 2 (Meetings) 2008

- c) complied with the requirements under Chapter 12, Part 2, Division 1 of the Act for making the model local law

Officer's Recommendation

That the Local Law No. 2 (Meetings) be adopted.

Resolution:

Moved Cr CD Dalton, seconded Cr ID Carter.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.3.13 C&G - 375945 - Councillors Remuneration**Précis**

Adoption of Councillors Remuneration

Summary

Council is required to adopt remuneration levels for Councillors determined by the Local Government Remuneration Tribunal.

Officer's Recommendation

That Council resolves to authorise the following payments in accordance with the determination in the remuneration schedule set by the Local Government Remuneration Tribunal:

Mayor 77.5% of the rate payable to a member of the Queensland Legislative Assembly
Deputy Mayor 52.5% of the rate payable to a member of the Queensland Legislative Assembly
Councillor 45% of the rate payable to a member of the Queensland Legislative Assembly

Resolution:

Moved Cr DJ Palmer, seconded Cr KM Campbell.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.3.14 C&G - 375948 - Governance for Elected Members Workshop**Précis**

Governance for Elected Members Workshop being held by LGAQ on 14-15 May 2008 in Kingaroy.

Summary

LGAQ is offering this workshop to Councillors, CEO's and senior staff to provide information on:-

- Local Government
- Governance
- Meetings
- Community Engagement
- Elected Members' Role and Responsibilities

- Regulations

Council will need to authorise attendance at the Governance for Elected Members Workshop for those Councillors and Staff wishing to attend

Officer's Recommendation

That Council authorise attendance at the Governance for Elected Members Workshop on 14-15 May 2008 for those Councillors and staff wishing to attend

Resolution:

Moved Cr KM Campbell, seconded Cr KA Duff.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.3.15 C&G - 375950 - Appreciation to Former Councillors & Mayors

Précis

Appreciation to former Councillors and Mayors

Summary

It is normal practice for incoming Councils to record its appreciation of the services to Councils of former Mayors and Councillors who are no longer serving members

Officer's Recommendation

That Council record its appreciation for the services by the former Mayors and Councillors of the four amalgamated Councils as follows:

KINGAROY SHIRE COUNCIL

Cr Roger Nunn (Mayor)
Cr Max Lehmann (Deputy Mayor)
Cr Keith Campbell
Cr Kev Woods
Cr Lesley Trout
Cr Terry Fleischfresser
Cr Bernie Carroll
Cr Cheryl Dalton
Cr Marie Shaw
Cr Bob Coleman
Cr William Moss

NANANGO SHIRE COUNCIL

Cr Reg McCallum (Mayor)
Cr Ros Gregor (Deputy Mayor)
Cr Ted Tucker
Cr Rod Morgan
Cr Glen Yeates
Cr Bruce Webb
Cr Leo Caffery
Cr Brian Tillyer
Cr Wayne Browning

MURGON SHIRE COUNCIL

Cr Peter Angel (Mayor)
Cr Raelene Dennis (Deputy Mayor)
Cr Cynthia Hatchett
Cr Richard O'Neill
Cr Brian Mobbs
Cr Graham Burgess
Cr Robert Eisenmenger

WONDAI SHIRE COUNCIL

Cr David Carter (Mayor)
Cr Wayne Kratzmann (Deputy Mayor)
Cr Kathy Duff
Cr Greg Boyle
Cr Gil Smith
Cr Paul Fletcher
Cr Kevin Polzin
Cr Peter Seiler
Cr Bob Mitchell
Cr Trish Bird

Resolution:

Moved Cr KM Campbell, seconded Cr CD Dalton.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.3.16 C&G - 376651 - Superannuation Benefits for Councillors**Précis**

Consideration of superannuation benefits for Councillors

Summary

Council consideration of superannuation benefits for Councillors under Section 238(3) of the Local Government Act.

Officer's Recommendation

That Council resolve to authorise payments for superannuation benefits for Councillors under section 238(3) of the Local Government Act 1993. Councillors can contribute their proportion through a salary sacrifice arrangement by making a formal request to Council. Councillors should nominate the preferred superannuation fund and where no nomination has occurred the superannuation payments will be made to LG Super.

Resolution:

Moved Cr KA Duff, seconded Cr DJ Palmer.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.3.17 C&G - 377589 - Appointment of Councillors or Officers to Council Sub Committees and/or Committees

Précis

Appointment of Councillors or Officers to Council Sub Committees and/or Committees

Summary

Each of the former Shire Councils was heavily involved in both Council sub committees and/or committees, either community or government based.

Consideration to representation on these committees is required. Below is a listing of existing mapped committees across the region.

Officer's Recommendation

That the Mayor and Acting Chief Executive Officer review representation on the following Committees in consultation with all stakeholders.

Committee	Town
JJ Richards Garbage Contract Joint Committee	Wondai, Murgon, Kilkivan
Art Gallery Management Advisory Committee	Wondai
Barker Barambah Customer Committee	Wondai
Boondooma Homestead Management Advisory Committee	Wondai
Durong Hall Management Advisory Committee	Wondai
Events Committee	Wondai
Heritage Museum Management Advisory Committee	Wondai
Hospital Fete Advisory Committee	Wondai
Inland Burnett Customer Council	Wondai
Proston Hall Committee	Wondai
Proston Playgroup Management Advisory Committee	Wondai
Proston Sports Reserve Advisory Committee	Wondai
Sports Ground Management Advisory Committee	Wondai
Tingoora Hall Management Advisory Committee	Wondai
Woodcrafters Workshop Management Advisory Committee	Wondai
Booie Hall Trustees Committee	Nanango
Burnett Catchment Care Consultative Committee	Nanango
Funfest Committee	Nanango
Landcare Meeting and Deputations Committee	Nanango
Meandu/Barker/Creek Water Advisory Committee	Nanango
Progress & Tourism Committee	Nanango
Youth Council	Nanango
Energy Centre Committee	Nanango
Brisbane Rail Trail Committee	Nanango
Murgon Business & Development Assoc	Murgon
Castra Retirement Home Pty Ltd (CRHPC) Board	Murgon
Brisbane Valley Heritage Association	Kingaroy, Nanango

Committee**Town**

Bunya Mountains Advisory Panel	Kingaroy, Nanango
Goodger Wetland Project	Kingaroy
Health Services Committee	Kingaroy
Indoor Sports Centre Committee (KSHS)	Kingaroy
Kingaroy Chamber of Commerce Inc	Kingaroy
Kingaroy Private Hospital Ltd	Kingaroy
LGAQ NRM Reference Panel	Kingaroy
Local Disaster Management Group	Kingaroy
Local Disaster Management Committee	Nanango
Local Disaster Management Group	Wondai
Police / Community Consultative Committee	Kingaroy
Queensland Information Centre Association	Kingaroy
Remnant Vegetation Strategy Community Consultation	Kingaroy
SB Pest Management Officers Forum	Kingaroy
Sir Joh Bjelke-Petersen Memorial Cultural Centre Project Committee	Kingaroy
South Burnett Feral Animal Project Steering Committee	Kingaroy
Sustainable Development Forum	Kingaroy
Youth Council	Kingaroy
ANZAC Day Committee	Regional
Australia Country Way	Regional
Australia Day Committee	Regional
BIEDO	Regional
BISLAC	Regional
Burnett/Mary Natural Resource Management Committee	Regional
Fraser Coast South Burnett Tourism Organisation	Regional
Gympie District Disaster Management Group	Regional
Pest Management Plan Committee	Regional
Regional Arts Development Fund Committee	Regional
South Burnett Tourism Association	Regional
Sport & Recreation Committee	Regional
Wide Bay Burnett Regional Planning Advisory Committee	Regional
Wide Bay Regional Road Group	Regional
Wide Bay South Burnett Regional Organisation of Councils	Regional

Resolution:

Moved Cr CD Dalton, seconded Cr DP Tessmann.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

12.3.18 C&G - 378865 - Country Week 2008 Brisbane Convention Centre, 19-21 September 2008**Précis**

Proposed attendance at Country Week 2008 being held at the Brisbane Convention Centre on 19-21 September 2008

Summary

The inaugural Queensland Country Week Expo was held in 2007 and attended mainly by representatives of Wondai Shire who are very enthusiastic supporters. It is claimed to be Australia's leading "Tree & Sea Change" event.

Benefits to be gained include promoting migration of skilled workers and investors to the region and the display of employment opportunities particularly to University and TAFE students. Two sites have been reserved in the name of Wondai Shire at a Contract price of \$7,590. With the cost of extras and also the cost of fit-out and promotional materials a budget of \$20k would not be unrealistic. The organisers have agreed to extend the cut-off date of 31st March 2008 to secure the sites but Council must decide today.

The Director of Governance has more information available to interested members.

Officer's Recommendation

That Council agree to attend Country Week 2008 and pay all associated costs and further that members and officers be appointed to man the site to actively promote the South Burnett Region.

Resolution:

Moved Cr ID Carter, seconded Cr DJ Palmer.

That Council apply for funding from Blue Print for the Bush to assist in covering costs for Council's attendance at Country Week 2008 and Councillors and officers be appointed at an appropriate time to man the site to actively promote the South Burnett Region

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

13. Mayoral Minutes

Nil.

CLOSED SESSION:**Motion:**

Moved Cr KA Duff, seconded Cr DP Tessmann.

That the meeting be closed to the public for Council discussions in accordance with the Local Government Act 1993 Section 463(1) (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

Carried 7/0

FOR VOTE - All Councillors voted unanimously

OPEN COUNCIL:

Motion:

Moved Cr CD Dalton, seconded Cr KA Duff.

That the meeting resume in Open Council.

Carried 7/0

FOR VOTE - All Councillors voted unanimously

Report:

The Mayor reported that whilst in Closed Session, Council considered matters concerning (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

Motion:

Moved Cr ID Carter, seconded Cr KM Campbell.

That the Mayor's report be received

Carried 7/0

FOR VOTE - All Councillors voted unanimously

14. General Section

14.1 GS - 367853 - Former Kingaroy Pre-School Centre, Glendon Street, Kingaroy

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 463(1)(h) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

Précis

The Department of Public Works offered Council the opportunity to purchase the former Kingaroy Pre-School Centre located at 6A Glendon Street, Kingaroy known as Lot 397 FY2450

Summary

"At the December 2007 meeting of Council, mention was made of the Glendon Street Pre-School being marketed for sale.

As a result of investigations with Education Queensland, the property was offered to Council at market value.

Discussions re the use of the facility as a Medical Centre / Doctors Surgery have taken place at a Kingaroy Private Hospital Ltd Board Meeting. Although the Board believes the facility could be useful for various Council and community offices, it believed it will not be useful for hospital and medical facilities in the long term.

The facility is in the centre of Kingaroy and could be used to house community service functions of the new Council. Alternatively, it could be used as an investment for the new Council, as properties in the centre of Kingaroy will not reduce in value."

Officer's Recommendation

That Council defer a decision on the offer for two months and request the Acting Chief Executive Officer to prepare a Feasibility Report outlining all due diligence already undertaken on the property.

Resolution:

Moved Cr DP Tessmann, seconded Cr CD Dalton.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

14.2 GS - 378784 - Kingaroy Regional Enterprise Centre Association Inc - Advising that in accordance with the lease agreement due to expire on 30 June 2008, they wish to exercise the option to extend term of lease to 30 June 2011

Reason for Confidentiality

This report is **CONFIDENTIAL** in accordance with Section 463(1)(h) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage

Précis

Advising that in accordance with the lease agreement due to expire on 30 June 2008, they wish to exercise the option to extend to the term of the lease to 30 June 2011

Summary

The Kingaroy Regional Enterprise Centre commenced operations in 1998 on a site leased from the Kingaroy Shire Council in Cornish Street, Kingaroy.

The commencement date of the lease was the 1st July 1998 and the expiry date of the 10 year period was the 30th June 2008. Under the terms of the lease, Article 17 allows the Lessee to be granted an extension of the lease for the periods shown in Item 5 of the First Schedule. Each period is for 3 years consequently if an option is exercised the period will be to the 30th day of June 2011.

Officer's Recommendation

That Council agree to grant the Kingaroy Regional Enterprise Centre Association Inc an extension of the lease to the 30th June 2011 and the Mayor be authorised to execute the lease on behalf of Council.

Resolution:

Moved Cr DJ Palmer, seconded Cr ID Carter.

That the Officer's Recommendation be adopted

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

15. Information Section

15.1 IS - 378114 - Reports for the Information of Council

Précis

Reports received for the Information of Council

Summary

Workplace Health and Safety Committee Performance Indicators
Workplace Health and Safety Committee Meeting Minutes
WJ Lang Memorial Swimming Pool Report

Officer's Recommendation

That the report be received.

Resolution:

Moved Cr CD Dalton, seconded Cr DJ Palmer.

That the report be received

*Carried 7/0
FOR VOTE - All Councillors voted unanimously*

There being no further business the meeting was declared closed.

Confirmed before me this day of2008

MAYOR

