



# **SOUTH BURNETT**

## **REGIONAL COUNCIL**

### **Meeting Standard (Minutes)**

**Held in the Council Chambers, Mackenzie Street, Wondai**

on 28 May 2008

Commencing at 9.00 am

**Acting Chief Executive Officer: Shane Gray**

# MEETING STANDARD (MINUTES)

WEDNESDAY 28 MAY 2008

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Minutes of the meeting of the South Burnett Regional Council, held in the Council Chambers, Mackenzie Street, Wondai on 28 May 2008 at 9.08 am.

**PRESENT:**

Present: Cr ID Carter (Mayor), Cr KM Campbell (Deputy Mayor), Cr CD Dalton, Cr KA Duff, Cr BL Green, Cr DJ Palmer  
Absence: Cr DP Tessmann

**1. LEAVE OF ABSENCE**

Nil.

**2. PRAYERS**

A representative of the Ministers Fraternal offered prayers for Council and for the conduct of the Council meeting.

**3. ADDRESS FROM PUBLIC GALLERY**

Nil.

**4. RECEIPT OF PETITIONS**

Nil.

**5. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**5.1 South Burnett Regional Council Minutes**

**Précis**

Confirmation of Minutes of meeting of the South Burnett Regional Council held in the Council Chambers, 48 Drayton Street, Nanango

**Officer's Recommendation**

That the minutes of the previous meeting held on Thursday 15 May 2008 as recorded be confirmed

**Resolution:**

*Moved Cr KA Duff, seconded Cr DJ Palmer.*

*That the report be received*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

**CONSIDERATION OF BUSINESS SECTIONS INCLUDING BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS.**

See Business Function Headings

**6. PLANNING AND DEVELOPMENT SECTION****6.1 Business Arising out of Minutes**

Nil.

**6.2 Correspondence****6.2.1 P&D - 385550 - Ken Hicks & Associates - Requesting a change to a development approval to enable a staged development of 12 Multiple Dwelling Units at 27-29 James Street, Kingaroy (and described as Lots 6 & 7 on RP37013) - Applicant: Ken Hicks & Associate****Précis**

Requesting a change to a development approval to enable a staged development of 12 Multiple Dwelling Units at 27-29 James Street, Kingaroy (and described as Lots 6 & 7 on RP37013) - Applicant: Ken Hicks and Associates - Owner: Dennis A Prior and Ann J Prior

**Summary**

The Consultant Town Planner submitted a written report regarding an application by Ken Hicks and Associates, requesting a change to a condition of approval for a Material Change of Use (12 Multiple Dwelling Units) to be a staged development at 27-29 James street, Kingaroy (and described as Lots 6 & 7 on RP37013) - Council recommends refusal.

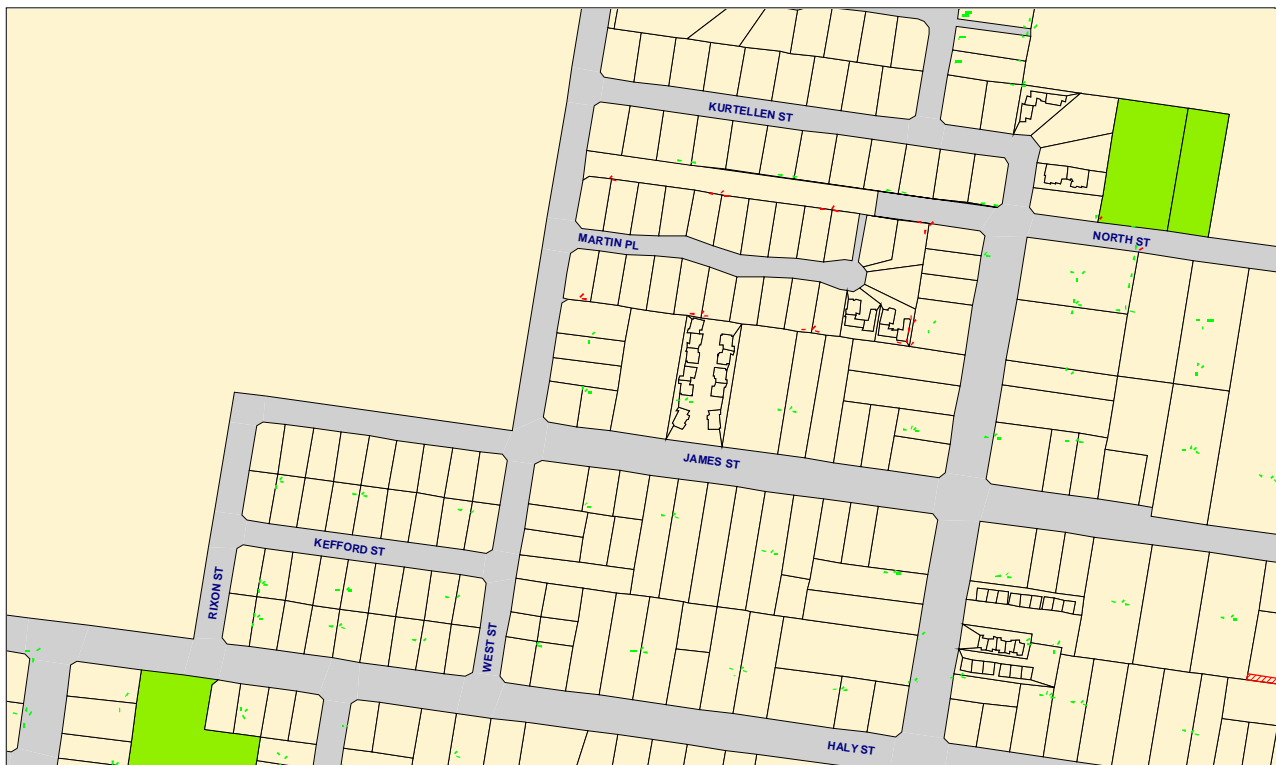
**Officer's Recommendation**

That the application submitted by Ken Hicks and Associates, requesting a change to a condition of approval (12 Multiple Dwelling Units) to be a staged development at 27-29 James street, Kingaroy (and described as Lots 6 & 7 on RP37013), be refused for the following reasons.

1. The applicant has not provided sufficient justification for this request.
2. The original application assessed by Council was Impact Assessable and required Public Notification.
3. The original application did not make provision for a staged development. The change requested by the applicant to this Development Approval is not considered to be a minor change as defined by Schedule 10 of the *Integrated Planning Act 1997*. This change could result in a person objecting to the proposal, if the circumstances allowed the application be re-made. This is said in light of the fact that staging could result in an extended construction period having unknown potential impacts, i.e. dust, noise and traffic impacts on surrounding land owners that would not have been the case had construction been completed in 1 stage.

4. The request to amend certain conditions to enable the staging of this development is not considered appropriate as this will require an amendment to critical conditions, in particular condition OW1 of the original approval. This condition has set an amount for headworks contributions that was current at the time of issue in 2006 and did not make provision for any increases at time of payment. Should Council grant this request, the applicant could delay the payment of this contribution by several years effectively resulting in the rate payers having to provide funding for the shortfall in cost to provide infrastructure and services to this development.
5. Granting this request will set a precedent for the South Burnett Regional Council resulting in unjustifiable financial implications to the South Burnett Regional Council.

## Locality Plan



Source: MapInfo

### Aerial Plan



Source: Google Earth



**Resolution:**

*Moved Cr CD Dalton, seconded Cr KA Duff.*

*That the applicant be asked to supply additional information to justify a staged development and the time line for the proposed second stage of the development*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

**6.2.2 P&D - 386395 - Peter B Knight Forwarding an IDAS Application for a Material Change of Use (Environmentally Relevant Activity) - Proposed Animal Housing at 188 Seiler Road Ballogie - Lot 18 RP190112**

**Précis**

Forwarding an IDAS Application for a Material Change of Use (Environmentally Relevant Activity) - Proposed Animal Housing at 188 Seiler Road Ballogie - Lot 18 RP190112 - Applicant/Owner: Peter B Knight

**Summary**

Insite Strategies Pty Ltd have submitted a written report regarding the application by Mr Peter Knight for Material Change of Use - Animal Keeping (dog breeding kennel) at «SiteAddress», Ballogie described as «SiteRPD».

Animal keeping is impact assessable under the scheme and was therefore publicly notified with two submissions received. These submissions relate to noise and other matters.

Animal keeping is an Environmentally Relevant Activity and as such the application was referred to the South Burnett (Wondai) Environment Health Officer for assessment and conditions.

The proposed development conflicts with the Codes, particularly in relation to separation distances. While a number of issues can be addressed through conditions, issues pertaining to noise cannot be ameliorated without redesign of the new development. A history of noise complaints has occurred and these are reflected in the submissions. An approval cannot be justified and will compromise the Desired Environmental Outcomes.

**Officer's Recommendation**

1. That the application submitted by Mr Knight for Material Change of Use- Animal Keeping (Dog breeding kennel) at 188 Seiler Road be refused under Section 3.5.11 of the *Integrated Planning Act 1997* for the following reasons -
  - a) The proposed kennel does not achieve the required separation distances and conflicts with the Animal Keeping and Intensive Animal Husbandry Code;
  - b) There are no sufficient grounds to justify a decision approving the application as issues pertaining to noise cannot be ameliorated by conditions; and
  - c) The proposed development if approved, would compromise the achievement of the Desired Environmental Outcomes contained in the *Wondai Shire IPA Planning Scheme*.
2. That Mr Knight be advised that he may lawfully keep six (6) dogs under the age of three (3) months without the need for a development permit for a Material Change of Use.

**Resolution:**

*Moved Cr KM Campbell, seconded Cr CD Dalton.*

*That the Officer's Recommendation be adopted*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

**6.2.3 P&D - 387569 - R & S Smerdon - Forwarding an IDAS Application - Material Change of Use (Environmentally Relevant Activity) - Proposed Dog Breeding Kennel at 228 Loop Road Wheatlands - Applicant: R & S Smerdon; Owner: Russell Smerdon**

**Précis**

Forwarding an IDAS Application - Material Change of Use (Environmentally Relevant Activity) - Proposed Dog Breeding Kennel at 228 Loop Road Wheatlands - Applicant: R & S Smerdon; Owner: Russell Smerdon

**Summary**

The dog breeding kennel currently operates (without approval) from an abandoned piggery on the proposed site. The kennel breeds small lap dog cross breeds to supply a Brisbane based dog boutique. Council has received complaints from surrounding residents regarding noise and odour emanating from the current kennel site.

Animal keeping is impact assessable under the Wondai Shire IPA Planning Scheme and was therefore publicly notified with one properly made submission received.

The applicant amended their application by reducing the number of dogs proposed to be kept on the site to 50 and housing them in a 937m<sup>2</sup> masonry block structure. This building including exercise yards is designed to improve animal welfare conditions, therefore reducing the impact of noise and odour from the site. The use of sound insulating building material, waste disposal and landscaping will form part of the conditions of approval to further assist in noise and odour impacts.

Animal keeping is an Environmentally Relevant Activity and as such the application was referred to the Council's Environmental Health Section (Wondai) for assessment and conditions.

The assessment manager submitted a written report regarding the application by R and S Smerdon for a Material Change of Use – Animal Keeping (Dog Breeding Kennel) – at 228 Loop Road Wheatlands on land described as Lot 1 on RP188679 recommending approval subject to conditions.

**Officer's Recommendation**

That the application submitted be by R and S Smerdon for Material Change of Use – Animal Keeping (Dog Breeding Kennel) – at 228 Loop Road Wheatlands on land described as Lot 1 on RP188679 be approved under Section 3.5.11 of the *Integrated Planning Act 1997* subject to conditions.

**ASSESSMENT MANAGER'S CONDITIONS**  
**SOUTH BURNETT REGIONAL COUNCIL (WONDAI)**

**General**

- G1 That the development of the subject land proceed generally in accordance with the proposal, Site Plan - Drawing Number 08-521-DWL, Floor Area - Drawing Number 08-521-DV and Elevation - Drawing Number 08-521-DWL, prepared by Blueprint Drafting Services, dated 26/2/08, and submitted to Council on 3 March 2008, except where amended in accordance with these conditions.
- G2 All significant existing vegetation should be protected and maintained unless situated in a location approved for building or other works.
- G3 The relocation of any infrastructure or services required as a result of this approval, including these conditions, is to be carried out at no cost to the Council.
- G4 Any new earthworks or structures are not to concentrate or impede the natural flow of water across property boundaries and onto any other lots
- G5 The maximum number of dogs (over 3 months of age) including house pets shall not exceed fifty (50).
- G6 Prior to the commencement of use, the proposed kennel facility as depicted in the submitted drawings (No. 08-521-DWL) shall be completed and a final inspection certificate for building work issued.
- G7 No sale of dogs directly to the public visiting the site shall be performed. Internet sales and transfer of dogs to pet shops are acceptable.
- G8 A veterinary facility for the treatment of dogs is to be provided under or within 20 metres of the caretaker's residence.

**Vehicle Access & Car Parking**

- MCU1 Vehicle access and cross over shall be provided in accordance to the standards nominated in Schedule 2 of the Wondai Shire IPA Planning Scheme.
- MCU2 Provide one (1) sealed car parking space in proximity to the kennel. In this regard, car parking and traffic movement areas will be constructed to achieve a mud and dust free surface (i.e. gravel or similar).

**Building Materials/Aesthetics**

- MCU3 The kennel structure must be constructed from Masonry Block and metal clad roof, painted in a neutral colour sympathetic with the surrounding environment.

**Fencing**

- MCU4 Provide and maintain fencing to the dog exercise yards as depicted in the submitted drawings. Fencing must prevent the escape of dogs and to screen them from the external environment. In this regard, landscaped buffers may be used for screening.

**Water**

- MCU5 Onsite water storage capacity of 45,000L for animal sanitation and fire fighting purposes shall be provided (separate from the existing dwelling house)

**Stormwater and drainage**

- MCU6 Provide an on-site effluent treatment system producing secondary level treated effluent for the disposal of wash waters and liquid wastes from the kennel. In this regard, the on-site effluent treatment system shall be adequately maintained to prevent environmental nuisance or environmental harm.
- MCU7 Prior to the issue of a development permit for building work, a hydraulic design prepared by a competent person shall be submitted to Council for stormwater management of the kennel building and the on-site effluent treatment system. The design and plan must comply with relevant Australian Standards and Statutory Codes.

**Signage**

- MCU8 Signage on the site is restricted to one (1) with a maximum area of 1.6m<sup>2</sup> and maximum height of 3.6m. In this regard, signage may only display the street number, business name and logo. Illumination to signage does not exceed 100 watts (i.e. incandescent globe or similar).

**Hours of operation**

- MCU9 Caretaker's residence and caretaker is it to be provided on the site.
- MCU10 Dogs are to be housed in the in the kennel building between 6pm and 7am.
- MCU11 Feeding, exercise and lock up must be carried out in daylight hours between 7am and 6pm.

**Landscaping**

- MCU12 Establish a vegetative buffer having a minimum depth of 2m around the kennel facility perimeter and waste disposal area. In this regard, a landscaping plan shall be submitted to Council for approval prior to the issue of a development permit for building work.

**Waste management**

- ENV1 Waste disposal for solid animal (faecal) wastes will be provided in the form of a 600mm wide x 600mm deep x 10m long disposal trench. In this regard, trenches shall be positioned at least 120m from every boundary, water storage or bore. Waste must be covered with at least 300mm of soil each day.
- ENV2 Dead animals are be removed to an approved waste disposal facility or alternatively buried on-site at to a minimum depth of 1m. Any burial on site is to be positioned at least 120m from every boundary, water course, water storage or bore.
- ENV3 Provide a bunded area for collection of waste prior to disposal to reduce the risk of contamination to stormwater and surrounding area.

**Site maintenance**

- ENV4 Keep accurate records of daily routines and maintenance carried out in the kennel. These records must be produced when Council carries out routine inspections.
- ENV5 Kennel and exercise areas are to be rotated when necessary to allow grass to regenerate in the exercise areas to reduce dust impact.

**Rehabilitation of the site**

- ENV6 The existing piggery sheds are to be rehabilitated by either demolishing or altering the existing infrastructure for farm purposes. The piggery building is not to be used for animal keeping or intensive animal husbandry. Dams may be filled or cleaned to reduce the impact of the existing odour.

**Council's advice to the applicant**

ADV1 Section 3.5.21(5) of the *Integrated Planning Act 1997* provides that, if this approval is not acted upon within a period of 4 years the approval will lapse. Note that in accordance with section 3.5.21(4) a related approval may extend the relevant (currency) period.

ADV2 This development approval does not authorise any activity that may harm Aboriginal Cultural Heritage. Under the *Aboriginal Cultural Heritage Act 2003* you have a duty of care in relation to such Heritage. Section 23(1) provides that "A person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal Cultural Heritage."

Council does not warrant that the approved development avoids affecting Aboriginal Cultural Heritage. It may, therefore, be prudent for you to carry out searches, consultation, or a Cultural Heritage assessment to ascertain the presence or otherwise of Aboriginal Cultural Heritage. The Act and the associated duty of care guidelines explain your obligations in more detail and should be consulted before proceeding.

ADV3 Attached for your information is a copy of Section 4.1.27 of the *Integrated Planning Act 1997* as regards Rights of Appeal. With respect to Appeal Rights of Applicants, the following is drawn to your attention—

- a) the applicant's Appeal Period commences upon receipt of this advice and expires 20 business days thereafter.
- b) should the applicant notify the assessment manager (Council) in writing of acceptance of the conditions of approval and that it is not intended to make an appeal, the Applicant's Appeal Period is at an end.

With a view to early completion of the appeal process, it is in your interest to advise Council of your acceptance of the approval and conditions or to lodge an Appeal at your earliest convenience – as pursuant to Section 3.5.19 of the *Integrated Planning Act 1997* the approval does not take effect until the completion of the applicants' Appeal Period.

Should you require further information, please contact Council's Planning and Development Services Department on telephone (07) 4162 6212.

**Referral agency conditions**

The application was referred South Burnett Regional Council (Environmental Health) for an environmentally relevant activity (ERA 43). The application was assessed and conditions imposed

**Resolution:**

*Moved Cr KM Campbell, seconded Cr KA Duff.*

*That the Officer's Recommendation be adopted*

*Carried 6/0*

*FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

**6.3 General Reports****6.3.1 P&D - 388033 - Listing of Correspondence pending completion of assessment report****Précis**

**385159 - Tracey Cooper** - Forwarding an IDAS Application - Material Change of Use - Proposed Dwelling at Lot 400 SP122592 - Burnett Highway Nanango - Applicant/Owner: Tracey Cooper

**386133 - Davison Homes - Peter & Jacqui Davison** - Forwarding IDAS application for a Material Change of Use - proposed Blue Care Nursing and Respite Centre at 50 Taylor Street Murgon - Lot 216 M5511 Applicant: Davison Homes Aust Pty Ltd Owner: Uniting Church in Aust Property Trust

**386396 - Dale Murray** - Forwarding an IDAS Application for a Material Change of Use (Environmentally Relevant Activity) - Proposed Extractive Industry at Lot 33 BO439 - Weir Road Proston - Applicant/Owner: Dale Murray

**386408 - DP & NL Cassidy** - Forwarding an IDAS Application - Family Subdivision (Superceded Scheme) at 117 Mondure Crossing Road - Lot 142 & 143 FY63 - Applicant/Owner: DP & NL Cassidy

**386490 - John Provan Building P/L** - Forwarding an IDAS Application - Material Change of Use - Building/Operational Works - Proposed Construction of a Garage at 8 Wright Way Murgon - Lot 39 RP842022 - Applicant: John Provan Building P/L; Owner: Darryl & Linda Brown

**386513 - Trevor & Dianne Campbell** - Forwarding IDAS Application to reconfigure a lot - 2 lot subdivision - Lot 262 FY450 - 9131 Bunya Highway Benair Applicant/Owner: Trevor & Dianne Campbell

**386514 - J.A. Carroll & Son** - Forwarding IDAS Application - Material Change of Use - Hardwood Plantation at Lot 43 Hornely Road and Lot 41 Wiedens Road Coolabunia

**387509 - King Truss** - Requesting a negotiated decision in relation to conditions ENG7 - Development Application - Light Industrial Shed Development - 107 River Road Kingaroy Lot 5 RP 844448 - Applicant: King Truss; Owner: Ian R & Kay P Fleischfresser

**387553 - Wei Liang Ma** - Forwarding an application for Boundary Setback Relaxation (six metres to three metres) - Proposed Garage at 66 Gannon Drive Ellesmere - Lot 44 RP181040 - Applicant: Wei Liang Ma; Owner: Wei Liang Ma & Hong Yan Liang

**387786 - Blueprint Drafting Services - Daniel Large** - Forwarding IDAS Application for proposed dwelling house at 31 Back Road Proston - Lot 27 FY1755

## Summary

Reports pending completion of assessment

## Officer's Recommendation

That consideration of the matters be deferred pending completion of the assessment reports

## Resolution:

*Moved Cr CD Dalton, seconded Cr ID Carter.*

*That the report be received*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

**6.3.2 P&D - 388897 - Town Planning - Development Assessment Team Monthly Report****Précis**

A list of all current IDAS Development Applications received by the Planning & Development Section.

**Summary**

The Planning & Development Section submitted a written report regarding outstanding IDAS Development Applications.

**Officer's Recommendation**

That the report be received.

**Resolution:**

*Moved Cr CD Dalton, seconded Cr KM Campbell.*

*That the report be received*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

**6.3.3 P&D - 389250 - Listing of Delegated Authority Reports****Précis**

Reports signed by the Chief Executive Officer under Delegated Authority

**Summary**

This report comprises a listing of any reports that have been approved by Delegated Authority.

**Officer's Recommendation**

That the report be received.

**Report**

IR NUMBER	DESCRIPTION AND LOCATION	APPROVAL DATE
377044	Forwarding an IDAS Application - Material Change of Use - Proposed Dwelling at Maidenwell Upper Yarraman Road Maidenwell - Lot 3 RP182137 - Applicant: Paul Hudson; Owner: Brian & Beryl Hudson	20 May 2008

**Resolution:**

*Moved Cr KA Duff, seconded Cr ID Carter.*

*That the report be received*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

### **6.3.4 P&DS - 389776 - Town Planning Fees and Charges 2007/08 - for Minor Relaxations of Development Applications**

**Précis**

Town Planning Fees and Charges for 2007/2008 for Minor Relaxations of Planning Schemes for Development Applications.

**Summary**

The Manager of Planning and Development Services submitted a written report regarding the current Fees and Charges Schedule - 2007/2008 for all of the South Burnett Regional Council. All but Kingaroy's Scheduled Fees and Charges do not specify a cost for a 'Minor Relaxation' of the Council's IPA Planning Schemes, therefore, a nominal fee across the South Burnett Councils is suggested for such relaxations to enable the applicant to pay a fair and reasonable cost for the assessment.

**Officer's Recommendation**

That South Burnett Regional Council includes the following item in all Fees and Charges schedules for Town Planning:

**Minor relaxation of Planning Scheme.**

<b>Charge</b>	<b>Type</b>
\$350.00	Regulatory S1071A.(1) (a)

**Resolution:**

*Moved Cr CD Dalton, seconded Cr KM Campbell.*

*That the Officer's Recommendation be adopted*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

## **7. HEALTH AND REGULATORY SERVICES SECTION**

### **7.1 Business Arising out of Minutes**

Nil.

## **7.2 Correspondence**

### **7.2.1 H&RS - 385252 - Garran & June Hill - Requesting Council's permission to keep three dogs at 83 Scott Street Wondai where they will be residing until their house is completed on their block of land at 50 Lysdale Road Wondai**

#### **Précis**

Requesting Council's permission to keep three dogs at 83 Scott Street Wondai where they will be residing until their house is completed on their block of land at 50 Lysdale Road Wondai

#### **Summary**

Mr & Mrs Hill have recently purchased a block of land in the rural zone outside the township of Wondai and wish to build there shortly. They are currently moving into 83 Scott Street, Wondai where they will remain until their new house is built. They have three (3) small dogs, which they wish to keep with them in the township area until the house is built in the rural area.

#### **Officer's Recommendation**

That the application Mr & Mrs Hill submitted to keep a third dog at 83 Scott Street, Wondai, be approved subject to the following conditions:

1. Current registration under S8 Local Law No. 4 Keeping and Control of Animals be maintained for all three dogs each financial year.
2. The approval relates to the current dogs only. Approval for the keeping of a third dog will automatically expire on the passing of one of the dogs.
3. If Council receives a valid nuisance complaint, Council has authority to cancel the third dog permit and will require then to remove the third dog immediately.

#### **Resolution:**

*Moved Cr KA Duff, seconded Cr CD Dalton.*

*That the Officer's Recommendation be adopted*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

## **7.3 General Reports**

Nil.

## **8. ENVIRONMENT AND NATURAL RESOURCE MANAGEMENT SECTION**

### **8.1 Business Arising out of Minutes**

Nil.

## **8.2 Correspondence**

### **8.2.1 E&NRM - 386924 - Glossy Black Conservancy - Seeking contribution from Council to assist in delivering the aims of the Glossy Black Conservancy**

#### **Précis**

Seeking contribution from Council to assist in delivering the aims of the Glossy Black Conservancy

#### **Summary**

The Glossy Black Conservancy aims to increase awareness of the threats to Glossy Black Cockatoo populations across South East Queensland and promote collaborative conservation management actions.

The Glossy Black Cockatoo is recognised as a threatened species and is the rarest of Australia's Cockatoos. Sightings have been recorded in the South Nanango area.

The conservancy are requesting financial or in kind contributions from Council to assist with their conservation programs.

#### **Officer's Recommendation**

That Council contribute information regarding the location and sightings of the Glossy Black Cockatoo within the South Burnett Region to assist the conservancy with mapping the distribution of the species.

#### **Resolution:**

*Moved Cr CD Dalton, seconded Cr BL Green.*

*That the Officer's Recommendation be adopted and a copy of the letter be forwarded to Bernice Seaton of the Bunya Mountains Natural Heritage Group*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

### **8.2.2 E&NRM - 387798 - Department of Natural Resources and Water - Forwarding a request from Department of Natural Resources and Water regarding an application lodged by Simon and Kaylene Hullock for a permanent road closure for a section of Coulsens Road**

#### **Précis**

Forwarding a request from Department of Natural Resources and Water regarding an application lodged by Simon and Kaylene Hullock for a permanent road closure for a section of Coulsens Road, Lot 2 and 3 on RP83495

#### **Summary**

The Consultant Town Planner submitted a written report regarding a request from the Department of Natural Resources and Water for comments about an application from S & K Hullock for a permanent road closure between Lot 2 on RP83495 (which the applicant owns) and Lot 3 on RP83494 (which Council owns) for part of Coulsens Road, Wondai - Council recommends refusal.

## Officer's Recommendation

That the request from the Department of Natural Resources and Water, requiring comments about the permanent road closure between Lot 2 on RP83495 (which the applicant owns) and Lot 3 on RP83494 (which Council owns) for part of Coulsens Road, Wondai be refused for the following reasons:

1. Should Council ever decide to sell Lot 3 on RP83494, the road reserve would have to be re-opened and re-gazetted as a road. It would not be a cost effective exercise for Council to have to go through this process.
2. If Council were to sell Lot 3 on RP83494 the existing gazetted road will be the part where the Hullock's want to close off permanently.
3. Old Chelmsford Road, which will become the alternative route for traffic should this part of Coulsens Road be permanently closed, is only formed for approximately 300m. There is no access in wet weather and is therefore not an appropriate and or safe alternative road for local and visiting traffic to move through.

## Resolution:

*Moved Cr CD Dalton, seconded Cr DJ Palmer.*

*That Council objects to the application for permanent road closure for a section of Coulsens Road between Lot 2 and 3 on RP83495*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

**8.2.3 E&NRM - 388582 - Environmental Protection Agency - Qld Parks & Wildlife Service - Inviting the Chief Executive Officer or up to two members of the Council to attend a meeting of the Bunya Mountains Advisory Committee to be held on Tuesday 17 June 2008**

## Précis

Inviting the Chief Executive Officer or up to two members of the Council to attend a meeting of the Bunya Mountains Advisory Committee to be held on Tuesday 17 June 2008

## Summary

The Bunya Mountains Advisory Committee meet quarterly to have input into the management of the Bunya Mountains area. In the past attendance at these meetings included representatives from Nanango and Kingaroy Shire Councils, Department of Main Roads, Bunya Mountains Historical Society and Queensland Parks and Wildlife Services. The next meeting will be held on Tuesday 17 June 2008.

## Officer's Recommendation

That Cr Palmer and Natural Resource Management Officer, Denise Whyte, be appointed to represent Council at Bunya Mountains Advisory Committee meetings and that Cr Dalton be an alternate delegate

**Resolution:**

*Moved Cr KA Duff, seconded Cr BL Green.*

*That the Officer's Recommendation be adopted*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

**8.3 General Reports**

Nil.

**9. WORKS AND INFRASTRUCTURE SECTION****9.1 Business Arising out of Minutes**

Nil.

**9.2 Correspondence****9.2.1 W&I - 383718 - Reginald J & DP Shailer - Drawing attention to the condition of Minmore Road Kingaroy and requesting provision of a bitumen sealed road****Précis**

Drawing attention to the condition of Minmore Road Kingaroy and requesting provision of a bitumen sealed road

**Summary**

The Interim Director Infrastructure Services submitted a report on the request for sealing of Minmore Road, Kingaroy.

**Officer's Recommendation**

That R and D Shailer be advised that Minmore Road is not considered a high priority for inclusion in the Capital Roadworks Program however, Council will carry out maintenance to this road within the framework of the Road Maintenance allocation.

**Resolution:**

*Moved Cr KM Campbell, seconded Cr BL Green.*

*That the Officer's Recommendation be adopted*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

**PROCEDURE:****Motion:**

*Moved Cr KM Campbell, seconded Cr CD Dalton.*

*That the next item lay on the table until later in the meeting*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

**9.2.2 W&I - 386534 - Margaret Smith - Seeking provision of all-weather access to the property of Reginald and Estelle Bishop at 7 Coolabunia Road****Précis**

Seeking provision of all-weather access to the property of Reginald and Estelle Bishop at 7 Coolabunia Road, Coolabunia

**Summary**

The Interim Director Infrastructure Services submitted a report on the request for Council to provide an all-weather access to the property of Reginald and Estelle Bishop at 7 Coolabunia Road, Coolabunia.

**Officer's Recommendation**

It is recommended that the enquirer be advised that it is the owner's responsibility to provide access from the road to their property and Council is unable to accede to the request.

**9.3 General Reports****9.3.1 W&I - 380449 - Interim Director's Report - Infrastructure Services****Précis**

Report on work undertaken in the Infrastructure Services Department during the period March 2008 to 21 May 2008 and tentatively programmed for the months of June and July

**Summary**

The Interim Director Infrastructure Services submitted a report on the Infrastructure Services Department for March, April and May 2008.

**Officer's Recommendation**

That the report be received.

**Resolution:**

*Moved Cr KA Duff, seconded Cr DJ Palmer.*

*That the report be received*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

**9.3.2 W&I - 388019 - Report on the Condition of Ennis Bridge****Précis**

There have been enquiries from residents who live in the vicinity of Ennis Bridge seeking to know what action is proposed for the existing timber bridge

**Summary**

The Interim Director Infrastructure Services submitted a report on the condition of Ennis Bridge in response to enquiries from residents who live in the vicinity seeking to know what action is proposed for the existing timber bridge

**Officer's Recommendation**

That:

1. Council not proceed with the replacement of Ennis Bridge due to the increased costs and uncertainty associated with the extent of the Mining Development Lease being sought by Tarong Energy; and
2. Department Main Roads be requested to reallocate the funding for Ennis Bridge to another Non Local Road of Regional Significance project (Council to advise).

**Resolution:**

*Moved Cr ID Carter, seconded Cr KA Duff.*

*That the report be received and the item be brought back to the next Council meeting*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

**10. WATER AND SEWERAGE SECTION****10.1 Business Arising out of Minutes**

Nil.

**10.2 Correspondence**

Nil.

**10.3 General Reports**

Nil.

**11. LIFESTYLE AND CULTURE SECTION****11.1 Business Arising out of Minutes**

Nil.

**11.2 Correspondence****11.2.1 L&C - 388959 - Queensland Police Foundation - Request for waiver of hire fees for the Wondai Show Grounds****Précis**

Queensland Police Foundation request for waiver of hire fees for the Wondai Show Grounds

**Summary**

The Queensland Police Foundation is holding a fundraiser for children with Cancer on 28 May 2008. They intended to hold the function at the Wondai Sports Ground, however the venue has been double booked. They have requested the use of the facilities at the Wondai Show Grounds at no charge. This request meets the criteria in FR004 Grants and Donations to Community Organisations (Wondai Shire Council Policy)

**Officer's Recommendation**

That Council waive the hire fee of \$264 for the Wondai Show Grounds bar and covered area on Wednesday 28 May 2008 for the Queensland Police Foundation fundraiser.

**Resolution:**

*Moved Cr KA Duff, seconded Cr CD Dalton.*

*That the Officer's Recommendation be adopted*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

**11.2.2 L&C - 388969 - Wondai Lions Club Inc. - Requesting Council's assistance with the forthcoming Lions Arts & Crafts Expo to be held on 7 & 8 June 2008****Précis**

Requesting Council's assistance with the forthcoming Lions Arts & Crafts Expo to be held on 7 & 8 June 2008.

## Summary

The Wondai Lions Club holds an Arts and Crafts Expo every year. The expo brings visitors into the town and benefits local businesses. The provision of this assistance meets the guidelines in FR004 Grants and Donations to community organisations (Wondai Shire Council's policy). The previous Wondai Shire Council has provided assistance each year.

## Officer's Recommendation

That Council provide the following in-kind assistance to the Wondai Lions Club in staging the 2008 Arts and Crafts Expo to be held at the Wondai Sports Ground:

Request	Costings	Total
Hire of Chairs	200 X \$0.90	\$180.00
Hire of Tables	6 X \$5.50	\$33.00
Rubbish Bins	10 X \$2	\$20.00
Staff to erect and dismantle tents and other general assistance	4 staff for 4 hours @ \$30 hr	\$480.00
Total		\$713.00

## Resolution:

*Moved Cr CD Dalton, seconded Cr KA Duff.*

*That the Officer's Recommendation be adopted*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

## DECLARATION OF INTEREST:

*Cr DJ Palmer declared an interest in the following matter and left the meeting at 10:11 AM.*

### 11.3 General Reports

#### 11.3.1 L&C - 389065 - Nanango Recreation Grant Applications

## Précis

Applications for Recreation Grants from organisations in the previous Nanango Shire Area

## Summary

Approving applications for Recreation grants from organisations in the previous Nanango Shire Area.

## Officer's Recommendation

That Council approve grants to community organisations as detailed in the table below:

Organisation	Amount
Blackbutt Tennis Club	\$500.00
Kingaroy-Nanango Jets Junior AFL Club	\$443.00

<b>Organisation</b>	<b>Amount</b>
Nanango Shire Historical Association Inc	\$500.00
Nanango & District Darts Assoc Inc	\$490.90
Nanango Education Toy Library Assoc Inc	\$494.34
Nanango & District Kindergarten	\$500.00
<b>Total</b>	<b>\$2828.24</b>

**Resolution:**

*Moved Cr BL Green, seconded Cr KM Campbell.*

*That the Officer's Recommendation be adopted*

*Carried 5/0*

*FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DJ Palmer, Cr DP Tessmann*

**ATTENDANCE:**

*Cr DJ Palmer has returned from temporary absence at 10:12 AM*

**12. CORPORATE AND GOVERNANCE SECTION****12.1 Business Arising out of Minutes**

Nil.

**12.2 Correspondence****12.2.1 CS - 386515 -Queensland Fire & Rescue Authority - Requesting Council place a uniform levy of \$25 per rate assessment per annum on all properties not included in a QFRS Urban levy area to be disbursed to brigades as summarised****Précis**

Requesting Council place a uniform levy of \$25 per rate assessment per annum on all properties not included in a QFRS Urban levy area to be disbursed to brigades as summarised

**Summary**

The above request for a uniform levy of \$25 per rate assessment is a result of the Rural Fire Brigades within the South Burnett region coming together to form the South Burnett Regional Fire Brigade Funding Committee.

In determining the proposal from the South Burnett Regional Rural Fire Brigade Funding Committee the following points need to be considered:

- The risk to the community by not having viable rural fire fighting capacity
- The inability for small brigades to raise sufficient funds from a levy to fund operations
- The inequity on brigades who raise a levy attending fires in areas that do not raise a levy
- The level of support from the rural brigades for the levy
- The impact on Council's total rate bill ie perception it is a Council charge

It is noted from the budget submission attached to the letter that not all the above brigades have been allocated any funds. This could be because neighbouring brigades are looking after their funds to cut down on individual audit costs etc. However if Council was to introduce a uniform levy then it would need to ensure that it is distributed on a needs basis across all brigades.

If Council decides not to introduce a uniform levy across the whole shire it would need to consider budget requests from each individual brigade and introduce appropriate levy for each brigade.

### **Officer's Recommendation**

That:

- (a) Council agree to introduce a uniform rural fire brigade levy for all rateable assessments outside urban fire brigade areas;
- (b) The amount of levy be determined when Council considers its 2008/2009 budget; and
- (c) Appropriate guidelines for administering the levy be established which includes the requirement for the funds raised to be distributed across all rural fire brigades on an operational need basis

### **Resolution:**

*Moved Cr KA Duff, seconded Cr DJ Palmer.*

*That the Officer's Recommendation be adopted*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

### **12.2.2 CS - 386921 - John E Reynolds - Seeking sponsorship for attendance at the Mr Teens Philippines Australian**

#### **Précis**

Seeking sponsorship for attendance at the Mr Teens Philippines Australian

#### **Summary**

Requests for this type of assistance have been considered by each of the previous four councils and while there is no consistent policy generally the Council's support has been for local groups and individuals for various sporting, cultural and academic achievements within each community. Accordingly it is unlikely that this request would have been supported.

### **Officer's Recommendation**

That Council not agree to provide sponsorship for attendance at the Mr Teens Philippines Australian.

### **Resolution:**

*Moved Cr ID Carter, seconded Cr DJ Palmer.*

*That the Officer's Recommendation be adopted*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

**12.2.3 G&FD - 387821 - Local Government Association of Queensland Inc (LGAQ) - Requesting Council actively contribute to the development of the Constitutional Recognition of Local Government.**

**Précis**

Requesting Council actively contribute to the development of the Constitutional Recognition of Local Government.

**Summary**

Federal Constitutional recognition has been a long term goal of Local Government in Queensland and across the nation. Formal Recognition received a boost in November 2007 with the election of the Rudd Labor Government which came to office with a policy to consult with local government during it's first term on the process for achieving constitutional recognition.

**Officer's Recommendation**

That Council support the Local Government Association of Queensland in gaining constitutional recognition of local government by use of the *Council Resource Kit* as provided to Council

**Resolution:**

*Moved Cr KA Duff, seconded Cr KM Campbell.*

*That the Officer's Recommendation be adopted*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

**ADJOURNMENT:**

**Motion:**

*Moved Cr DJ Palmer, seconded Cr CD Dalton.*

*That the meeting adjourn for twenty (20) minutes*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

**RESUMPTION:**

*The meeting resumed a 11.07 am with attendance as previous to the adjournment*

**CLOSED SESSION:****Motion:**

*Moved Cr KA Duff, seconded Cr CD Dalton.*

*That the meeting be closed to the public for Council discussions in accordance with the Local Government Act 1993 Section 463(1)(e) contracts proposed to be made by it*

*Carried 6/0*

*FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

**OPEN COUNCIL:****Motion:**

*Moved Cr KM Campbell, seconded Cr DJ Palmer.*

*That the meeting resume in Open Council.*

*Carried 6/0*

*FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

**Report:**

The Mayor reported that whilst in Closed Session, in accordance with the Local Government Act 1993 Section 463(1)(e) contracts proposed to be made by it, Council considered matters concerning the sale of Industrial Zoned Land in Murgon.

**Motion:**

*Moved Cr BL Green, seconded Cr KA Duff.*

*That the Mayor's report be received*

*Carried 6/0*

*FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

**12. CORPORATE AND GOVERNANCE SECTION (CONT)****12.2 Correspondence****12.2.4 G&FD - 388854 - Maxheath P/L - Alan & Elizabeth Balfour - Forwarding an Offer to purchase Industrial Land at Sommerville Street Murgon in order to relocate their established trucking business to the South Burnett Shire****Précis**

Forwarding an Offer to purchase Industrial Land at Sommerville Street Murgon in order to relocate their established trucking business to the South Burnett Region

## Summary

The previous Murgon Shire had been trying to sell these 5 lots of industrial zoned land in Murgon for many years without success. One of the major impediments was the cost to a purchaser of having to connect water, waste water, power and telephone, none of which are presently available.

The attached cost estimate was prepared in April 2008 and for water and waste water alone the cost would be \$148,428. This is an estimate and not a quote. No figures are presently available for Telstra and Ergon but another \$50,000 would not be unrealistic given the information provided in the quote for water and sewer.

The previous Murgon Shire Council advertised these lots for sale by tender by way of a public notice in the South Burnett Times on Friday 15 June 2007 and although there were enquiries from as far away as Rockhampton and Charters Towers no tenders were ever received.

Council is able to accept a late tender now as 12 months have not elapsed since last advertising.

The benefits to the town and the region of having a trucking company establish here are immeasurable. Apart from employment opportunities and additional rates being received the economic benefits from the costs of providing services to run the new business would have flow-on benefits throughout the community. Murgon has no other significant vacant industrial land for sale and the disposal of this land would allow other lots in the region to be promoted without distraction.

## Officer's Recommendation

That Council agree to sell the five separate freehold title lots being lots 1, 2, 3, 4 & 5 on SP183100 on an as-is basis to Maxheath Pty Ltd for the sum of \$35,000 plus GST. The purchaser shall be responsible for all costs associated with the extension of the infrastructure and connection of all services (ie water, sewerage, telephone, electricity and access) to the allotments to Council's standards and the appropriate requisition be placed on Council's Rates Records

## Resolution:

*Moved Cr KA Duff, seconded Cr CD Dalton.*

*That the Officer's Recommendation be adopted*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

## 12.3 General Reports

### 12.3.1 CS - 388764 - Workplace Health and Safety Report

## Précis

Workplace Health and Safety Report for April and May 2008

## Summary

A summary of workplace health and safety activities since amalgamation

## Officer's Recommendation

That the report be received

**Resolution:**

*Moved Cr KM Campbell, seconded Cr DJ Palmer.*

*That the report be received*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr DP Tessmann*

**ATTENDANCE:**

*The Mayor left the meeting at 11:24 AM. The Deputy Mayor assumed the Chair.*

**12.3.2 CS - 389213 - Tender - Supply and Delivery of IP Wan Solution****Précis**

Evaluation and report on tenders received for the Supply and Delivery of IP Wan Solution

**Summary**

It was identified early in the planning for the amalgamation of the four shires that the delivery of an IP Wan Solution was going to be critical to the successful delivery of various business systems across all offices. As the Local Transition Committee did not have the ability to call tenders etc the Kingaroy Shire Council undertook to prepare tender specifications and call tenders for the delivery of a suitable IP Wan Network.

Through Local Buy, a company called Resolute Information Technology was engaged to prepare tender specifications, call tenders, analyse responses and provide a recommendation to Council.

Seven (7) responses were received. The evaluation process which included input from Council staff, determined that the High Bandwidth solution would be the most cost effective for Council. Subsequently the tenderers were reduced to three for final analysis and reference checks. These were ATI Australia Pty Ltd, Vertel and Datawave Internet & Computers.

This final analysis specifically looked at cost, established technology infrastructure (industry specific), support and reference sites.

There are two service options available to Council:

- A Turn-key solution in which Council purchases the equipment required, this will involve Council incurring higher initial setup costs in the first year, but reduced costs over the remaining four years; and
- A Managed solution in which the tenderer retains ownership of the equipment and the service is delivered as a full service. The cost of this option is spread over the five years.

The evaluation process is now complete and the full tender report from Resolute IT provides the following conclusion:

*“Based on the information provided, subsequent investigations and reference site checks, we recommend Council initiates contract negotiations with ATI for the deployment of the Turn-key solution.”*

There will be a significant impact on Council's budget which was not provided in any of the previous Four Council budgets. Costs such as this were theoretically to be covered by the payment

from the State Government. Unfortunately Council does not have the option of not providing the above IT capability, as every section of Council's operations are dependent on achieving this inter-office connectivity.

A review of Council's current budget reveals that there would be sufficient surplus funds from uncompleted works to cover the initial setup costs of \$332,994. However, it should be noted that this is the total 1<sup>st</sup> year cost, which should be by staged-payments based on successful implementation and would result in a significant portion being funded next financial year.

### **Officer's Recommendation**

That Council accept the tender of ATI Australia Pty Limited for the supply and delivery of a High Band Width IP Wan Network subject to successful negotiations on the following being included in the contract:

- Staged Payments for the build of the network based on successful implementation;
- A Penalty clause to be activated if the solution fails to achieve 99% availability or support time frames are not met; and
- If Council infrastructure is used to deliver the solution there is to be an appropriate negotiated reduction in leasing and hardware costs

### **Resolution:**

*Moved Cr CD Dalton, seconded Cr DJ Palmer.*

*That the Officer's Recommendation be adopted*

*Carried 5/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr ID Carter (Mayor), Cr DP Tessmann*

### **ATTENDANCE:**

*Cr DP Tessmann has returned from absence at 12:06 PM*

### **12.3.3 CS - 389248 - South Burnett Regional Council - Monthly Financial Statements**

#### **Précis**

Report on the Financial Position of South Burnett Regional Council as at 30 April 2008

#### **Summary**

The information provides a snapshot of Council's Financial Position as at 30 April 2008. The information provided may require slight adjustments as the final audits of the previous Councils are finalised.

### **Officer's Recommendation**

That the Monthly Financial Report be accepted.

**Resolution:**

*Moved Cr KA Duff, seconded Cr DJ Palmer.*

*That report be received*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr ID Carter (Mayor)*

### **12.3.4 G&FD - 388842 - Establish Days & Times of General Meetings of Council from July to December 2008**

**Précis**

Establish days and times for general meetings of Council from July to December 2008

**Summary**

Further to the adoption of Council's meeting days and times at its meeting on 4 April 2008, it is now necessary to confirm the days of its general meetings between July and December 2008, continuing with the arrangement of the second and fourth Wednesday of the month.

**Officer's Recommendation**

That Council will meet at 9.00 am on a rotational basis for the months of July, August, September, October, November and December 2008 as follows. Dates and venues for the meetings from January 2009 to June 2009 will be discussed at the meeting on Wednesday 10 December 2008:

<b>Town</b>	<b>Date</b>	<b>Time</b>	<b>Location</b>
Nanango	Wednesday 9 July 2008	9.00 am	Council Chambers 48 Drayton Street, Nanango
Wondai	Wednesday 23 July 2008	9.00 am	Council Chambers Mackenzie Street, Wondai
Kingaroy	Wednesday 13 August 2008	9.00 am	Council Chambers Glendon Street, Kingaroy
Murgon	Wednesday 27 August 2008	9.00 am	Council Chambers 42 Stephens Street West, Murgon
Nanango	Wednesday 10 September 2008	9.00 am	Council Chambers 48 Drayton Street, Nanango
Wondai	Wednesday 24 September 2008	9.00 am	Council Chambers Mackenzie Street, Wondai
Kingaroy	Wednesday 8 October 2008	9.00 am	Council Chambers Glendon Street, Kingaroy
Murgon	Wednesday 22 October 2008	9.00 am	Council Chambers 42 Stephens Street West, Murgon
Nanango	Wednesday 12 November 2008	9.00 am	Council Chambers 48 Drayton Street, Nanango
Wondai	Wednesday 26 November 2008	9.00 am	Council Chambers Mackenzie Street, Wondai

Town	Date	Time	Location
Kingaroy	Wednesday 10 December 2008	9.00 am	Council Chambers Glendon Street, Kingaroy

**Resolution:**

*Moved Cr DJ Palmer, seconded Cr KA Duff.*

*That the Officer's Recommendation be adopted*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr ID Carter (Mayor)*

**12.3.5 G&FD - 388941- Update on Councillor Arrangements****Précis**

Acting Chief Executive Officer providing a report on the arrangements made for Councillors in regards to office space and additional support

**Summary**

1. Councillors have agreed on the following accommodation arrangements.

Cr Green	Nanango Office
Cr Palmer	Blackbutt Memorial Hall and Nanango Office
Cr Tessmann	Kingaroy Office
Cr Campbell	Kingaroy Office
Cr Duff	Murgon Office and Wondai Office
Cr Dalton	Wondai Office and Kingaroy Office

The above offices are available to visiting Councillors, but it is requested that contact is made with the individual offices to ensure availability and booking of room.

Furniture for these offices has been arranged or is currently being attended to. Any requests for additional items should be made through the Chief Executive Officer.

2. All Councillors have now been provided with Council mobile phones. An updated Councillor listing will be forwarded to all Councillors.
3. If additional support is required, requests should be made to the Chief Executive Officer for approval.

**Officer's Recommendation**

That the report be received.

**Resolution:**

*Moved Cr DJ Palmer, seconded Cr DP Tessmann.*

*That the report be received*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr ID Carter (Mayor)*

**13. MAYORAL MINUTES**

Nil.

**14. GENERAL SECTION****14.1 GS - 390769 - Councillor Attendance Authorisation****Resolution:**

*Moved Cr DP Tessmann, seconded Cr DJ Palmer.*

*That Councillors be authorised to attend the following meetings and travel to be authorised where indicated*

<b>DATE OF MEETING</b>	<b>ORGANISATION</b>	<b>COUNCILLOR</b>	<b>TIME</b>	<b>LOCATION</b>	<b>AUTHORISED TRAVEL</b>
29/05/2008	Wooroolin State School	Cr Dalton	9.00 am	Wooroolin	No
02/06/2008	Wondai Chamber of Commerce	Cr Dalton	7.00 pm	Wondai	No
06/06/2008	Wondai Art Gallery Opening	Cr Dalton	6.00 pm	Wondai	No
05/06/2008	QTC Business Plan for Yallakool	Cr Dalton Cr Duff Cr Campbell Cr Palmer Cr Tessmann Cr Green	11.00 am	Wondai	Yes
10/06/2008	Wheatlands School Review	Cr Duff	3.30 pm	Wheatlands	No
10/06/2008	BIEDO Meeting	Cr Palmer	10.00 am	Blackbutt	No
29/05/2008	Kingaroy Community Police Liaison Meeting	Cr Tessmann Cr Campbell	7.30 pm	Kingaroy	Yes
13/06/2008	Tarong Consultation Meeting	Cr Tessmann Cr Campbell Cr Dalton Cr Palmer Cr Green	9.00 am	Tarong	No

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr ID Carter (Mayor)*

**15. INFORMATION SECTION****15.1 IS - 389298 - Reports for the Information of Council****Précis**

Reports received for the Information of Council

**Summary**

Technical Supervisor's Report  
Water Supply & Sewerage Statistics Report

**Officer's Recommendation**

That the report be received.

**Resolution:**

*Moved Cr KA Duff, seconded Cr BL Green.*

*That the report be received*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr ID Carter (Mayor)*

**PROCEDURE:****Motion:**

*Moved Cr KA Duff, seconded Cr DJ Palmer.*

*That the following matter be taken from the table and considered*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr ID Carter (Mayor)*

**9. WORKS AND INFRASTRUCTURE SECTION (CONT)****9.2 Correspondence****9.2.2 W&I - 386534 - Margaret Smith - Seeking provision of all-weather access to the property of Reginald and Estelle Bishop at 7 Coolabunia Road****Précis**

Seeking provision of all-weather access to the property of Reginald and Estelle Bishop at 7 Coolabunia Road, Coolabunia

**Summary**

The Interim Director Infrastructure Services submitted a report on the request for Council to provide an all-weather access to the property of Reginald and Estelle Bishop at 7 Coolabunia Road, Coolabunia.

**Officer's Recommendation**

That the enquirer be advised that it is the owner's responsibility to provide access from the road to their property and Council is unable to accede to the request.

**Resolution:**

*Moved Cr CD Dalton, seconded Cr KA Duff.*

*That consideration of the matter be deferred pending further investigation*

*Carried 6/0  
FOR VOTE - All Councillors voted unanimously  
ABSENT. DID NOT VOTE - Cr ID Carter (Mayor)*

There being no further business the meeting was declared closed.

Confirmed before me this ..... day of .....2008

..... **MAYOR**

